

February 11, 2014 **February Meeting Minutes-Approved**

TOWN OF LINCOLN
10905 Falcon Rd
Board Meeting Minutes
February 11, 2014 7:08 P.M.

Board Members Present: Dick Thomer, Chairman, Dave Rogers, Josh Mauritz, Tom Finta, Bob Cassaday, Carol Szymanski-Treasurer, Kathy Lindgren-Clerk and Kathleen Altmann-Drinka-Deputy Clerk .

APPROVE MINUTES OF November MEETING: The January 14th meeting minutes were sent to the board members via e-mail on January 25, 2014. Motion to approve the minutes of the January meeting was made by Bob Cassaday; second by Dave Rogers. All ayes. Motion carried.

TREASURER'S REPORT: The financial report was prepared and read by Carol Szymanski.

TOWN OF LINCOLN: GENERAL FUND
December ending balance: \$14,440.87
January income total: \$836,716.86
Hall Rentals \$200.00
Transportation Aid \$25,261.10
Central WI Coop \$153.07
Jefferson Fire \$425.00
BMO Bank transfer \$250,000.00
Heritage Bank transfer \$280,000.00
Time Federal Bank transfer \$280,000.00
Dog License \$516.00
Wood Cty Treasurer (2013 dog refund) \$157.61
January interest \$4.08
January disbursements: \$846,294.37
January ending balance: \$4,863.36

FIRE DEPT: GENERAL FUND
December ending balance: \$1,500.31
January income total:
Deposit \$100.00
Interest \$.08
January disbursements total \$0.00
January ending balance: \$1,600.39

INVESTED MONEY:
Time Federal Bank:
Road Machinery Fund CD #1548 \$1,410.00 added 12/13/13; \$70.27 interest added. Maturity date-2/21/14 \$22,437.76
Road Work CD-prior year tax money \$30,000.00 from Road Work Fund #345439 & \$196.76 interest
Maturity date-7/11/14 .65% interest \$90,196.76
Fire Dept CD (new) \$1,000.00 added from checking acct \$14,754.00
PASSBOOK SAVINGS ACCTS:
Fire Department \$507.94
Road Work Fund #345439 \$30,000 transferred to Road Work CD \$3,250.82
Working Passbook Acct #331299 2013 tax money collected \$356,109.66
Heritage Bank \$280,000.00 w/d; \$107.60 Jan interest \$350,227.35
BMO Bank \$250,000.00 w/d;\$7.06 interest \$109,901.87

Occupancy surcharge fees:
Michael Masanz Cty Rd H October 2006 - New home
Hastreiter Construction 9806 Amber Dr May 2008-New home
Brian Kohl 11829 Lincoln Ave October 2008-New home
David Meissner Cty Trk V October 2008-New home
Sue Kappel 11890 Brookview Ct November 2009-New home
George Koopman 11816 Hwy H August 2012-New home
Mitch Schindler 10027 W McMillan March 2013-New home

Board directed Treasurer to renew Road Machinery CD for 1 year. Treasurer collected over 1,800,000.00 in taxes and assessment money.

Motion by Bob Cassaday to accept the financial report as read; second by Josh Mauritz. All ayes. Motion carried.

ACCOUNTS PAYABLE: Kathy Lindgren, Clerk, prepared and read the accounts payable/payroll report. Discussion and review of contract with Central Wisconsin Cooperative for \$1.59/gallon for LP. Motion to approve the accounts payable made by Dave Rogers with the change to the check for Central Wisconsin Cooperative to \$2,925.60 per 12/12/13 contract price of \$1.59; second by Bob Cassaday. All ayes. Motion carried.

REPORTS OF STANDING COMMITTEES:

There was one zoning permit, Dean and Shana Bohman for a shed at 10020 Robin Rd. There were no building permits submitted for the month of January.

Fire Department: Minutes of February 6th meeting was read by Tom Finta. Invoice from Wood County Fire Investigation Task Force for \$167.00 for 2014. Town of Richfield will hold soup diner on February 9, 2014. The dump extension for the tender truck is mounted; it will require the addition of extra turn signals. There are two refresher classes for first responders left. Town of McMillan would like to do some training with the Town of Lincoln. There were three calls for January; 2 medical and 1 auto rollover. First responders did an inventory of their equipment bags; fireman worked on vent fan and chain saw. Financial report as read above in Treasurer's report.

Zoning Meeting: The Zoning committee met on Monday, February 10, 2013 at 7:35 p.m. in the municipal building for the public hearing on the conditional use permit to open a CBRF at 9787 W Ives Street. It was stated the party requesting the conditional use permit has three similar CBRF's located in the City of Marshfield. The major concern is sufficient parking at the residence as Ives is a very narrow roadway with deep ditches and heavy traffic. The committee was assured that there was room for at least six vehicles in front and alongside the residence. Conditions for the permit are parking sites for six vehicles and no signage. Motion to approve the conditional use permit was made by Ken Bell and seconded by Dave Weber to accept the conditions for the conditional use permit. Motion to approve the conditional use permit was made by Dave Weber; second by Dave Peterson; motion carried. Motion by Dave Rogers to accept the zoning meeting minutes as submitted; second by Bob Cassaday. All ayes. Motion carried.

PUBLIC INPUT: No public input.

CONTINUING BUSINESS:

Budget Amendments:

Motion 1 – Motion to amend the 2013 Town of Lincoln budget as follows:

R53 (Miscellaneous Income) is increased by a transfer from the Road Work Fund in the amount of \$59,000.00 X33 (Rebuild/Resurface Roads) is increased by \$59,000.00 – (the actual transfer was made at the October Town Board meeting).

Motion 2 – In order to balance the 2013 Town of Lincoln Budget, motion to amend the 2013 Town of Lincoln budget as follows:

Transfer from: Transfer to:

X51 (New Equipment) \$5,000.00 X11 (Board Expense) \$174.04

X11A (Employer SS & Medicare) \$108.72

X14 (Assessor/Treasurer) \$358.70

X17 (Tax Refunds/Animal) \$2,336.30

X23 (Fire Protection) \$1,110.62

X24 (Fire Inspections) \$18.00

X32 (Salt/Sand/Patching/Snow Removal) \$893.62 (part)
\$5,000.00

Transfer from: Transfer to:

X37 (Signage Program) \$3,3836.59 X32 (Salt/sand/patching/snow removal) \$2,273.37 (part)

X35 (Recycling) \$1,513.43

X36 (Hwy Fuel & Equip Maint.) \$49.79 (part)

\$3,836.59

Transfer from: Transfer to:

X38 (Garbage Collection) \$5,730.90 X36 (Hwy Fuel & Equip Maint.) \$5,730.90 (part)

\$5,730.90

Transfer from: Transfer to:

X25 (Fire Equipment) \$277.86 X36 (Hwy Fuel & Equip Maint.) \$277.86 (part)

\$277.86

Motion by Tom Finta to approve the budget amendments per the draft done by Josh Mauritz; second by Bob Cassaday. All ayes. Motion carried.

Energy Update at Town Hall: A price proposal from Mueller Electric of \$780.00 for installation of three fans in the garage area was sent to the board members prior to the meeting. A price quote two years ago from Anderson Electric was \$1,350.00. Motion by Dave Rogers to accept the price of \$780.00 from Mueller Electric; second by Josh Mauritz. All ayes. Motion carried. As a result of the energy update, disposal of old bulbs was discussed. Decision to have Mueller Electric dispose of the old bulbs, free of charge, as releasing the bulbs to the Town of Lincoln residents contradicts the purpose of becoming energy efficient.

County Tower: Agreement for free internet to be provided to the Town Hall, bury overhead wires, and 9,000 sq ft site prep, base coat and asphalt for a future salt shed at the time of tower erection. Conditional use permit and public hearing will be required for the tower. Motion by Dave Rogers to accept the agreement with the County for the tower placement; second by Bob Cassaday. All ayes. Motion carried.

Hall Manager Review: Discussed at the January meeting.

Road Work 2014 – Salt and Sand: There have been a number of complaints regarding damage of mailboxes as a result of plowing of snow. Board reviewed photos received and discussed incident. Township policy is that the Township will replace mailbox if it is hit by the snow plow, but not if the mailbox was hit by snow coming off the plow. After review of the correspondence, resident is asking if mailbox is off the road far enough, not that the Township replace the mailbox. Discussion on salt delivery from County; salt was purchased from Laddick, not the County. Payable motion will be amended to eliminate Wood County payment. Motion by Dave Rogers to amend the acceptance of the payables motion above, removing the check to the County Highway Department for the salt delivery; second by Bob Cassaday. All ayes. Motion

carried. Dave Rogers will meet with the County Wednesday morning regarding this concern. Discussion on the depth of the asphalt to be put on Yellow River Road; this is the TRIP grant project; the minimum allowable is 1 ½" as that was indicated in the application. The project design will be given to the County and have them determine the current base depth and have the certificate signed. Discussion on road projects to be put out for bids and publication wording. Area cheese factories will be contacted on obtaining sodium brine by-product for dust control. For simplification of bidding, it was suggested that the Town should do chip seal projects one year and slag seal projects the next year. Airport Rd, Robin Rd, Bob-O-Link and Westby Rd are the 2014 crack fill projects that will be put out for bid. Highway Operator is looking for a 12'to 14' wide and 2 ½' to 3' high box-type push blade for the front of the tractor for next season and also a blade for the front of the grader to avoid the need to return to the shop to change the blades to remove the snow build-up from the gravel roads. Most townships have carbide cutting blades on the front of the equipment that can be dropped down on the gravel roads but then picked up when plowing asphalt roads. Highway Operator is working on a steamer for culverts; if it is a private driveway culvert, the resident will be invoiced.

Motion by Tom Finta to revise the motion to renew the CD to a 6-month instead of a 1-year CD; second by Bob Cassaday. All ayes. Motion carried.

Letter was received from the Marshfield Area Pet Shelter, indicating the desire to be contacted for stray cats. Clark County Human Society was contacted; they are full to capacity for cats; they will take dogs for \$10.00 and have full access to the facility. A portion of dog licensing goes to South Wood County Humane Society. This item will be put on the March agenda for further discussion.

ANNOUNCEMENTS: Wisconsin Town's Association meeting on February 21, 2014 at 7:30 p.m. in Babcock. District meeting is in March.

Clerk was contacted by owner of Weber Farm Store inquiring into obtaining a license to sell wine at the Weber Farm Store. An application will be given to her and will be presented to the Board for review and further discussion at the March meeting.

Motion made by Bob Cassaday to adjourn at 8:55 p.m.; second by Dave Rogers. All ayes. Motion carried.

Submitted on March 6, 2014
Kathy Lindgren, Clerk