

December 10, 2013 **December meeting minutes-Approved**

TOWN OF LINCOLN
10905 Falcon Rd
Board Meeting Minutes
December 10, 2013 7:03 P.M.

Board Members Present: Dick Thomer, Chairman, Dave Rogers, Tom Finta, Josh Mauritz, Bob Cassaday, Carol Szymanski-Treasurer, Kathy Lindgren-Clerk, and Kathleen Altmann-Drinka-Deputy Clerk.

APPROVE MINUTES OF November MEETING: The November 12th meeting minutes were sent to the board members via e-mail on November 24, 2013. Motion to approve the minutes of the November meeting was made by Bob Cassaday with the correction to the motion under continuing business to adopt the budget with a 5% levy increase; second by Dave Rogers. All ayes. Motion carried.

TREASURER'S REPORT: The financial report was prepared and read by Carol Szymanski.

TOWN OF LINCOLN: GENERAL FUND
October ending balance: \$14,297.65
November income total: \$54,554.96
Zoning permits \$115.00
Garbage assessment \$117.68
Brush cutting invoice payment \$1,225.00
Transfer from Time Federal for road work expenses \$25,000.00
Final Shared revenue payment \$24,068.97
Grader invoice payment \$1,700.00
Fire call invoice payment \$2,327.21
November interest \$1.10
November disbursements: \$29,408.00
November ending balance: \$39,444.61

FIRE DEPT: GENERAL FUND
October ending balance: \$2,694.20
November income total: \$2,420.76
November income-Breakfast income/donations \$2,420.62
Interest \$.14
November disbursements total: \$242.74 breakfast exp; \$2,372 to CD \$2,614.74
November ending balance: \$2,500.22

INVESTED MONEY:
Time Federal Bank:
Road Machinery Fund CD Maturity date-2/21/14 \$20,957.49
Road Work CD-prior year tax money Maturity date-7/11/14 .65% interest \$60,000.00
Fire Dept CD (new) \$2,372.00 from checking acct;
\$11,382 from savings acct \$13,754.00
PASSBOOK SAVINGS ACCTS:
Fire Department \$11,382.00 w/d to CD; interest \$7.24 \$507.94
Road Work Fund #345439 \$259.12
Working Acct #331299-tax money All 2012/2013 tax & assessment money
\$25,000.00 w/d \$26,993.47
Heritage Bank \$.48 October interest added \$5,893.99
BMO Bank \$15.74

Occupancy surcharge fees:
Michael Masanz Cty Rd H October 2006 - New home
Hastreiter Construction 9806 Amber Dr May 2008-New home
Brian Kohl 11829 Lincoln Ave October 2008-New home
David Meissner Cty Trk V October 2008-New home
Sue Kappel 11890 Brookview Ct November 2009-New home
George Koopman 11816 Hwy H August 2012-New home
Mitch Schindler 10027 W McMillan March 2013-New home

The bank will no longer be offering refunds on tax escrow overpayments; overages will be reimbursed as a payable through the Township.

Motion by Josh Mauritz to accept the financial report as submitted; second by Bob Cassaday. All ayes. Motion carried.

ACCOUNTS PAYABLE: Kathy Lindgren, Clerk, prepared and read the accounts payable/payroll report. Motion to approve the accounts payable report as submitted, made by Dave Rogers; second by Bob Cassaday. All ayes. Motion carried.

REPORTS OF STANDING COMMITTEES:

There was one building permit submitted, Roxanne Case of 10996 Eagle Rd for an addition. There were no zoning permits reported for the month of November.

Fire Department: Minutes of December 5th meeting were presented by Tom Finta. A representative from McMillan Fire

Department discussed the disaster training they held. The biggest issue identified was the lack of incident command and communication.

The estimated cost to put the extension on the tanker to dump from the side is \$549.00 to make it out of mild steel. To have Stainless make just the elbow part of it would cost over \$500.00; motion passed to have the required extension made out of mild steel and have it painted.

New hose and ground monitor arrived. There were two Spencer mutual aid calls for the month of November and one fire call involving a brush pile that did not receive a burning permit. First responder training will be on December 17th at the Lincoln Town Hall. Financial report as read above in Treasurer's report.

PUBLIC INPUT: Representative from Wood County, Gerald Nelson. Notification of retirement. Letter was received from the highway dept notifying of closure of Hwy 10 for approximately 7 weeks for 2 culverts, between Hwy B east to Lincoln in 2014 or 2015, depending on budget.

CONTINUING BUSINESS:

Road Work 2013-2014: TRIP money in the amount of \$19,624.14, was awarded for repair of Yellow River Rd. The TRIP regulations are that Township equipment and labor cannot be used for the TRIP project; everything must be bid out as a class II. Options for the Yellow River Rd repair were discussed. The options will be certified by a unbiased engineer. The TRIP project must be paid for by the Township and then will be reimbursed. There is a \$5,000.00 limit per road mile that must be adhered to; the concern brought up is that spending over \$100,000.00 up front for the TRIP project, other road expenditures will have to be monitored to ensure the threshold is not exceeded. The Board can ask electors at the April meeting to authorize exceeding the \$5,000.00 limit. There is a motion at the State level to increase the limit to \$10,000.00. Another TRIP requirement is that the Township must obtain an engineer certificate of the plan design. Salt prices were received: Laddick was \$10.00 higher at \$79.00 while the County is at \$69.00 but has an \$80.00 delivery charge; despite the delivery charge, the cost would be \$150.00 less per 22 ton load getting salt from the County. A 2014 road work draft plan was given to board members for review and discussion.

- Slag seal:
 - o Airport Rd
 - o N. Robin Rd
 - o Bob-O-Link Rd
- Chip seal:
 - o Westby Ln
 - o Eagle Rd-by Hwy 10
 - o Shady Ln
- Gravel
- Reconstruction:
 - o Airport Ln
 - o Yellow River Rd-B to Lincoln
- Dust control amount was doubled to allow for two tanker loads during the year. The option of utilizing the dairy bi-product for dust control is not allowed by the DNR as there is not a way to separate the salt brine from small cheese particles.

The trench that was done between Lincoln and Ives, eliminating a small pond area when the roadwork was done on Lincoln was mentioned. Water drainage and the effects of the flow in that area on the culverts that the Township put in was discussed. It was noted that the area of collection was not increased by the change so the amount of water going through the culverts should be the same, however, the water might come through the area faster. This will be monitored.

Fuel Contracts: Weiler-\$3.43 for diesel; Central Wisconsin Cooperative-\$3.68 with an up charge of .10 per gallon for additive depending on weather conditions. Discussion on contract language and interpretation. Motion made by Josh Mauritz to purchase no more than 3,000 gallons of diesel fuel at \$3.43 per gallon prior to October 15, 2014 from Weiler; second by Bob Cassaday. All ayes. Motion carried.

Central Wisconsin Cooperative-LP-\$1.59/gallon-4,600 gallons; Motion by Josh Mauritz to contract with Central Wisconsin Cooperative for no more than 4,600 gallons at \$1.59per gallon by April 31, 2014; second by Bob Cassaday. All ayes. Motion carried.

Rural Mutual Insurance: Policy was received and reviewed by Board. Motion to accept the Rural Mutual Insurance policy contract for 2014 for a total of \$7,587.00 made by Josh Mauritz; second by Dave Rogers. All ayes. Motion carried.

Energy Audit Project: No update received.

Appoint Election Workers for 2014: Motion to accept 2014 Election Workers Nomination list made by Dave Rogers; second by Bob Cassaday. All ayes. Motion carried.

Newsletter Items: Newsletter draft was reviewed. Missing newsletter items from Fire Department, Chairman, and Treasurer.

ANNOUNCEMENTS: Recycling meeting Wednesday, December 11, 2013 at 7:00 p.m. in Town of Cameron.

Motion made by Dave Rogers to adjourn at 8:55 p.m.; second by Bob Cassaday. All ayes. Motion carried.

Submitted on January 7, 2014
Kathy Lindgren, Clerk