

October 8, 2013 **October Meeting Minutes**

TOWN OF LINCOLN
10905 Falcon Rd
Board Meeting Minutes
October 8, 2013 7:03 P.M.

Board Members Present: Dick Thomer, Chairman, Dave Rogers, Tom Finta, Josh Mauritz, Bob Cassaday, Kathy Lindgren-Clerk, Carol Szymanski-Treasurer, and Kathleen Altmann-Drinka-Deputy Clerk

APPROVE MINUTES OF September MEETINGS: The September 10th meeting minutes were sent via e-mail to the board members on October 1, 2013. Motion to approve the minutes of the September meeting was made by Bob Cassaday; second by Tom Finta. All ayes. Motion carried.

TREASURER'S REPORT: The financial report was prepared and read by Carol Szymanski. August ending balance was \$12,351.54. September disbursements total \$26,458.52. September income was \$30,879.54, which included hall rental income of \$240.00, Fire Department reimbursement for raffle license of \$25.50, Wood County Treasurer for garbage assessment plus interest of \$193.47, invoice payment from Amelia Pucker for an accident call for \$210.00, invoice payment for brush cutting from Ron Dix for \$210.00, transfer from Time Federal Bank of \$30,000.00, and September interest of \$.57, leaving an September balance of \$16,772.56.

Town of Lincoln Fire Department: August ending balance of \$1,333.86. August disbursements of 340.50, \$315.00 breakfast expense and \$25.50 raffle license. September income was interest of \$.06, leaving a September ending balance of \$993.42.

Invested money for the two CD's: Time Federal Savings Bank-Road Machinery Fund CD balance: \$20,957.49. Road Work CD-\$60,000.00, holds prior year tax money has a maturity date of 7/11/2014 @ .65% interest for 1-yr. The Time Federal Passbook Savings Accounts: 1) Fire Department Fund has a balance of \$8,367.13; 2) The Road Fund (#345439) balance was \$59,221.14, includes all 2012/2013 tax & assessment money collected: Working Passbook Fund - \$76,993.47 after the \$30,000.00 withdrawal was made to cover monthly expenses and \$108.78 interest was added; Heritage Bank has a balance of \$5,893.01 after September interest of \$.48 was added (.10% interest rate); BMO Bank (fka M&I) Account has a balance of \$15.74. Occupancy surcharge liability remains unchanged. Motion by Dave Rogers to accept the financial report as submitted; second by Bob Cassaday. All ayes. Motion carried.

ACCOUNTS PAYABLE: Kathy Lindgren prepared and read the accounts payable/payroll report. Motion to approve the accounts payable report as submitted, made by Josh Mauritz; second by Bob Cassaday. All ayes. Motion carried.

REPORTS OF STANDING COMMITTEES:

There were no building permits reported. Three zoning permits reported for the month of September: (1) Sternweis & Sons Inc for a building addition, (2) Jason Campbell of Wills Run for a deck, & (3) Robert Burr of CTH BB for a silo.

Fire Department: Minutes of October 3rd meeting were presented by Tom Finta. Get Fired Up is on Oct. 13th. Town of McMillan will have a disaster drill on Oct. 8th. Firefighter 1 class will start Oct. 8th. First Responder class will be on Oct. 22nd. There were 2 first responder calls, 1 silo fire and 1 grass fire September. Water from Woltmann's pond was used for the silo fire; motion to reimburse \$100.00 was passed. Fire Department breakfast is on October 20, 2013; help for breakfast is needed. Discussion on purchasing a ground monitor, a hands free nozzle, which was used by Richfield to fight the silo fire. Motion to purchase 500 ft. of 2 1/2" was passed. Financial report as read above in Treasurer's Report. Fire Chief's computer has a virus; motion to cover cost of repair was passed.

SPECIAL ORDERS: Thank You card was received from a resident who rented the town hall. Received correspondence from Equal Employment Opportunity regarding dismissal of Charlotte Jackson dispute.

PUBLIC INPUT: None.

CONTINUING BUSINESS:

Recycling Meeting: 2014 budget was approved. New recycling containers, which will be same size as garbage container, will be delivered in March 2014.

Road Work 2013: Wood County Highway Department agreement for Fairhaven from Mill Creek to Hwy 10 is down to sand in three or four spots; Highway Operator will use gravel reserve stored at Town Hall as temporary repair. Ditch cleaning on Robin, north of CTH H, next to Sternweis, will be done by Highway Operator unless it is too wet from recent rain event, then Brandl will be contacted. Sternweis will repair damage to road shoulder. Culvert is not an issue. Road patch on Eagle, north of Hwy 10, has a bump in it; American Asphalt will re-do it. County Highway Department re-patched Airport Road patch. Eagle Road damage was cold patched by Highway Operator. Salt price from Laddick is \$79.00/ton, which is the same price as 2013; there is some left from last year. TRIP program needs to be submitted by November 1, 2013. Discussion on roads that would possibly qualify based on safety, traffic volume, and road rating; application for Yellow River Road will be submitted, which needs to include a 2-year road improvement plan. There is a 1-year plan in place which includes: Yellow River Rd - Hwy B to Lincoln, Airport Ln; both roads would need to be ground up and double chip sealed; Westby Ln needs to be chip sealed, Shady Ln. Slag seal work includes the Town Hall parking lot, Airport Rd, N. Robin, north of Hwy Y and Bob-O-Link Rd, and gravel 1 mile of Fairhaven and 8/10 of Mill Creek Rd by Fairhaven.

Town Hall Maintenance: There is a large leak behind the sign, which is causing leaking into washbay. Water was trapped in the vapor barrier; holes were made in vapor barrier so water could be drained. Some repairs made in the spring will need to be re-done, which will be done at no cost under warranty. Other repairs will also need to be done to the roof ridge.

Repair option and cost estimate will be submitted for Board review/approval. Window sills in Town Hall were caulked. No leaks around doors were noticed after recent rain event since repairs were made.

Energy Audit: When 2014 budget is set, Mueller Electric will come to start the energy upgrade items selected and will invoice in 2014. Motion was passed at September meeting to perform energy upgrades not to exceed \$4,670.00, utilizing some of 2013 budget money.

OTHER BUSINESS: Correspondence from South Wood County Human Society regarding residents dropping off animals at their facility. No service agreement is in place with South Wood County Human Society. Clark County Human Society accepts animals from any county at no cost to the township. City of Marshfield Ambulance Contract was received; will be reviewed by Board members and discussed at November meeting. Nothing to report regarding dairy by-product, brine, for road use.

ANNOUNCEMENTS: Wood County Wisconsin Town's Association meeting will be held Thursday, October 17th at 7:30 p.m. at the Marshfield Town Hall in Hewitt. Guest speaker will be Fred Heggeman from the DNR. Budget meeting will be Monday, October 21, 2013 at 5:30 p.m.

Motion made by Dave Rogers to adjourn at 8:07 p.m.; second by Bob Cassaday. All ayes. Motion carried.

Submitted on October 20, 2013
Kathy Lindgren, Clerk