

August 13, 2013 **August Meeting Minutes-approved**

TOWN OF LINCOLN
10905 Falcon Rd
Board Meeting Minutes
August 13, 2013 7:10 P.M.

Board Members Present: Dick Thomer, Chairman, Dave Rogers, Tom Finta, Josh Mauritz, Bob Cassaday, and Kathy Lindgren-Clerk, Carol Szymanski-Treasurer

APPROVE MINUTES OF Jul MEETINGS: The July 9th meeting minutes were sent via e-mail to the board members on June 22, 2013. Motion to approve the minutes of the July meeting was made by Bob Cassaday; second by Dave Rogers. All ayes. Motion carried.

TREASURER'S REPORT: The financial report was prepared and read by Carol Szymanski. June ending balance was \$10,205.63. July disbursements total \$50,344.79. July income was \$70,633.21, which included hall rental income of \$130.00; liquor, tobacco & bartender license income of \$440.00; Rural Mutual premium refund of \$76.00; scrap culverts of \$905.30; Transportation aid of \$25,261.10; 2% Fire dues of \$4,745.24; transfer from Heritage Bank of \$30,000.00; computer aid of \$403.00; July shared revenue of \$4,250.99; grader invoice payment of \$3,700.00; brush cutter invoice payment of \$720.00; July interest of \$1.58, leaving a July balance of \$30,494.05.

Town of Lincoln Fire Department: June ending balance of \$1,313.75. There were no disbursements in July. July income was interest of \$20.06, \$20.00 from t-shirt sale & .06 interest, leaving a July ending balance of \$1,313.81.

Invested money for the two CD's: Time Federal Savings Bank-Road Machinery Fund CD balance: \$16,172.49 has a maturity date of 2/21/14. Road Work CD-\$60,000.00, after transfer of \$59,161.81 to Road Work Fund #345439 which holds prior year tax money and has a maturity date of 7/11/2014 @ .65% interest for 1-yr. The Time Federal Passbook Savings Accounts: 1) Fire Department Fund has a balance of \$8,367.13, after \$8.03 interest was added, 2) The Road Fund (#345439) balance was \$59,221.14, which includes \$59.33 interest plus \$59,161.81 transfer from Road Work CD; Working Account (#331299), includes all 2012/2013 tax & assessment money collected: Working Passbook Fund - \$106,884.69 after \$35,000.00 transfer from Heritage Bank (.45% interest rate); Heritage Bank has a balance of \$58,887.74 after interest of \$15.26 July interest was added (.20% interest rate) & \$65,000.00 was transferred-\$30,000.00 to Working Account & \$35,000.00 to Working Passbook Fund; BMO Bank (fka M&I) Account has a balance of \$15.74. Occupancy surcharge liability remains unchanged. Motion by Dave Rogers to accept the financial report as submitted; second by Bob Cassaday. All ayes. Motion carried.

ACCOUNTS PAYABLE: Kathy Lindgren prepared and read the accounts payable/payroll report. Motion to approve the accounts payable report as submitted, made by Josh Mauritz; second by Bob Cassaday. All ayes. Motion carried.

Discussion by Treasurer regarding what account to draw money from to cover cost of Fahrner Asphalt invoice of \$125,839.26. 2013 Road budget was \$193,000.00. Road Work Fund has \$59,000.00. Yellow River and N. Falcon chip seal project and complete crack filling is scheduled to be done next week and is estimated to cost \$66,000.00. August settlement from the county of approximately \$90,000.00 is expected and will be used to cover expenses instead of transferring money from savings accounts.

REPORTS OF STANDING COMMITTEES:

There were no building permits and no zoning permits reported for the month of July.

Fire Department: Minutes of July meeting were presented by Tom Finta. Meeting was held July 11th due to the July 4th holiday. Bank account balances as read above in Treasurer's Report. There were five first responder calls in June. Scott Owen presented an EMS Report: fall classes will be held for EMS & Fire soon. EMS will have access to preapproved drugs from hospital and will begin to use tourniquets.

Minutes of the August 1, 2013 meeting were presented by Tom Finta. First responder class will begin; three members will attend. Town of McMillan Fall Fest is September 7th; they are having a water fight and was suggested that Town of Lincoln Fire Department put a team in. Central Wisconsin State Fair is still in need of EMS personnel. Farm rescue training will be held in Pittsville on October 26th. There were two first responder calls and a lawn mower fire on Mill Creek Dr. for the month of July. Bank account balance as read above in the Treasurer's report. There was a discussion on getting the necessary equipment to relay water up a long driveway rather than having tankers go up the long narrow driveway. This will be discussed with area townships of Chili, Rock and Cameron. Breakfast is the third Sunday in October; sponsor list was reviewed.

Discussion regarding difficult access on Hardel Trail due to width of road.

PUBLIC INPUT: A thank you was received from the Make A Wish truck convoy. Enbridge Pipeline will be conducting a hydrostatic pressure test the week of August 26 - September 3; surrounding landowners received written notification.

CONTINUING BUSINESS:

Road Work 2013: Airport Rd patch after Enbridge Pipeline work, is rough. Will contact Enbridge Pipeline to discuss. Intersection of Airport and Lincoln was dug out; logs and brush was uncovered. Drain tile was installed and should help with drainage of this area. Once compacted, this area will need to have a paving patch and should be done before winter. Brandl and American Asphalt have tracked work and will invoice the City and the Township for their portions. American Asphalt will be doing small patch work in the Township. Crack filling work is schedule for this week and chip seal next week. Falcon culvert was replaced but not patched; will have them chip seal over the culvert and do asphalt when doing

other road work. Fahrner needs to crack fill Yellow River Road and repair the work that was done by Total Asphalt.

There was damage in two locations on Eagle Road; pictures were taken. This area will be repaired by American Asphalt.

Brookview letters signed by Jeff Hill are located in the Town Hall May 2011 file folder; letters may be needed in the future when road needs to be repaired. The road was installed but did not meet Township specification so had not been turned over to the Township, the Township did snow removal only, not maintenance. American Asphalt has paved Brookview.

Three areas where water was coming over the road: 1) Robin Road, has since been ditched, 2) Yellow River Road, culvert has been replaced, 3) Robin Road on private driveway of Jerry Sternweis property. Pleasant Rd and Eagle Rd shoulder damage done by farmer (Darryl); Chairman will talk to farmer.

Fairhaven Dust Control: Issue has been discussed many times but not resolved. Town will not provide dust control for Town of Fremont residents residing on Fairhaven. Wisconsin Town's Association Attorney, Lee, stated that the Town of Lincoln cannot do a special charge for residents from another township for a service and cannot do it free of charge without an agreement with Township. Motion by Tom Finta that Town of Lincoln will do dust control for all residents of the Town of Lincoln on Fairhaven, but unless there is a written agreement with Town of Fremont, we are unable to apply free dust control for Fremont residents, as per Wisconsin Town's Association guidance. The only exception to this would be if we decide to treat the complete road under our jurisdiction with waste from the Dairy in attempt to bind gravel together to save on future graveling costs; second by Dave Rogers. All ayes. Motion carried.

Truck used for plowing is in for some minor repairs, approximately \$500.00. Major repairs that need to be done include leaf spring on right front and left rear is broke and will cost approximately \$2,000.00 - \$2,200.00. Repairs can come out of budget item X36-Hwy Fuel/Equipment Maintenance; budgeted \$15,000.00 and have spent approximately \$12,000.00.

Need to take into consideration before giving Fahrner the go ahead to do Yellow River Rd work, that Brandl will be invoicing for work done on intersection of Airport Road and Lincoln Road and also Mill Creek Road repair. Also American Asphalt will also be doing patching at various locations. Road Work CD could be used as last payment option as penalty and interest is minimal and cost of road work will increase next year.

Supervisor, Josh Mauritz, gave an update of City of Marshfield Lincoln Road project as it affects Ives. All four culverts ast the intersection will be replaced with 42" plastic culverts which will be T-together and extended out with metal end walls on. Intersection will be widened, curb and gutter will be installed on Lincoln and Ives intersection, making it safer. Ditching will be done and drain tile will be installed. Several Town of Lincoln residents attended the public information meeting.

Waste on Town Roads – Discussion of manure spreading and contractors working and spreading mud on roads. This is a safety concern of travelers. Highway Operator has been contacted in the past by people when there has been debris on the road and he has taken the grader to remove the debris. Person responsible for debris on the road would be invoiced for clean up if Highway Operator used grader. Motion by Dick Thomer that person responsible for putting debris on the road will see to it that the debris is cleaned off the road; second by Bob Cassaday. All ayes. Motion carried.

Town Hall Maintenance – Thermostat working concerns; air conditioner is running and it is set at 72 and it is 64 in meeting room. Estimate by Dale Kupf for stucco repair; ceiling under the entrance at \$1,500.00 - \$2,000.00 and repair on the right side would cost approximately \$750.00. The temporary fix to the doors appears to have resolved the leak issue. There is a threshold that will be applied to the door bottoms to make the repair permanent. Approximately \$4,800.00 remains in the X34 budget line item, Building Utilities & Maintenance. Motion by Josh Mauritz to spend up to \$2,800.00 for stucco repair; second by Bob Cassaday. All ayes. Motion carried.

Shady Lane sign is missing again. A drive through of the Township will be done again and signs replaced to comply with the State sign program requirements.

Hall Rental Agreement Update – Rental agreement draft was discussed and changes were noted. Rental agreement will be available as a download on the website.

Energy Audit: Focus on Energy audit was provided by Mueller Electric. A copy of the audit was given to the board members for review. Individual energy audit items can be done, instead of doing the program in its entirety, as deemed most cost effective. Representative will come to September meeting to discuss energy audit.

Advanced Disposal Notice – Recycling Board Meeting will be held on Thursday, August 15th at 7:30 p.m. at Cameron Town Hall. Notice received does not apply to Town of Lincoln; Dale Marth will be at the Recycling Board meeting to discuss changes.

Frequency of Pumping Septic Tank – Tanks may need to be sealed from the outside with tar and the risers may need to be replaced, also may need to replace pipe, if metal, with PVC. Repairs would require a licensed plumber. The tanks have an alarm to alert for pumping. Tanks should be inspected.

OTHER BUSINESS: Local resident contacted Dave Rogers regarding the building on corner of Hwy B and Hwy BB; septic system must be brought up to code. Local zoning does not apply to deteriorating buildings.

ANNOUNCEMENTS: Letter from Wisconsin Towns Association; DOT will be hosting public outreach sessions, to discuss recommendations being made with regard to size and weight of certain implements of husbandry. The next meeting will be August 20th at County Aire from 7:00 – 8:30 p.m. Wisconsin Towns Association meeting will be Friday, August 16, 2013 at 7:30 p.m. at the Pittsville Community Hall. The speaker is Chad Schooley from Wood County Park & Forestry. September 20, 2013, Town of Lincoln will host Wisconsin Town's Association meeting; Bob Cassaday will give presentation on fossils.

Motion made by Bob Cassaday to adjourn at 9:41 p.m.; second by Dave Rogers. All ayes. Motion carried.

Submitted on September 2, 2013
Kathy Lindgren, Clerk