

June 11, 2013 **June Meeting Minutes**

TOWN OF LINCOLN
10905 Falcon Rd
Board Meeting Minutes
June 11, 2013 7:00 P.M.

Board Members Present: Dick Thomer, Chairman, Dave Rogers, Tom Finta, Josh Mauritz, Bob Cassaday, and Kathy Lindgren-Clerk, Carol Szymanski-Treasurer, Kathleen Altmann-Drinka-Deputy Clerk.

APPROVE MINUTES OF May 14, 2013 MEETINGS: The minutes of the May 14, 2013 meeting were sent via e-mail to the board members on May 28, 2013. Motion to approve the minutes of the May meeting was made by Bob Cassaday with the correction to the total pounds of material from 32,000 to 3,200; second by Josh Mauritz. All ayes. Motion carried.

TREASURER'S REPORT: The financial report was prepared and read by Carol Szymanski. April ending balance was \$29,809.58. May disbursements total \$19,564.73. May income was \$4,526.54, which included hall rental income of \$330.00; Town of Rock invoice payment of \$1,200.00; Ambulance payment from the City of Marshfield of \$186.00; Reimbursement from Rural Fire Assoc for Frey fire for \$435.98; Liquor license payment of \$1,060.00; Garbage assessment of \$188.00; Holm's Riveredge personal property tax payment for \$1,075.00; Schierl Tire credit return of \$50.46 for overpayment; May interest of \$1.10 leaving a May balance of \$14,771.39.

Town of Lincoln Fire Department: April ending balance of \$1,313.64. There were no disbursements in May. May income was interest of \$.06, leaving a May ending balance of \$1,313.70.

Invested money for the two CD's: Time Federal Savings Bank-Road Machinery Fund CD balance: \$14,825.38 and a maturity date of 2/21/14. Road Work CD-\$118,808.05, after transfer from Road Work Fund #345439 which held prior year tax money and has a maturity date of 7/11/2013. The Time Federal Passbook Savings Accounts: 1) Fire Department Fund has a balance of \$8,359.10, 2) The Road Fund (#345439) balance was \$10.00; Working Account (#331299), includes all 2012/2013 tax & assessment money collected: Working Passbook Fund - \$101,759.51; Heritage Bank has a balance of \$123,847.03 after interest of \$26.29 was added; BMO Bank (fka M&I) Account has a balance of \$15.74. Occupancy surcharge liability remains unchanged. Reminder that the Time Federal Road Work CD matures in July. Motion by Bob Cassaday to accept the financial report as submitted; second by Dave Rogers. All ayes. Motion carried.

ACCOUNTS PAYABLE: Kathy Lindgren prepared and read the accounts payable/payroll report. Motion to accept the accounts payable report as submitted, made by Dave Rogers, second by Bob Cassaday. All ayes. Motion carried.

REPORTS OF STANDING COMMITTEES:

There were no building permits and four zoning permits for the month of May. Steven Rachu, 10726 Hwy 10 for a garage, Wadad Ailabuoni, 12050 Wren Rd for a garage, Kelly Esker, 10151 Haselby Ln for a garage, Darrell Cordes, 11866 Falcon Rd for a Pergola.

Fire Department: The minutes of the June 6, 2013 meeting was read by Tom Finta. First Responder course for CPR training is June 25, 2013. Pittsville Fire Dept is hosting a farm training session on October 26, 2013. Arpin Fire Dept will compile a list of trained grain bin rescue personnel. Lock box key for access into Nasonville School is needed in case of emergency. First responders are needed for treatment of minor first aid events of guests at the Central Wisconsin Fair. There were seven first responder calls in the month of May and no fire calls. Financial report as read above in the Treasurer's Report.

Tire Recycling: Comprehensive tire recycling report was compiled by Supervisor Josh Mauritz. 50.55 tons of tires were collected at \$110.00/ton for disposal. Townships are charged a recycling amount proportionate to population.

PUBLIC INPUT: County Board Representative, Jerry Nelson, was present and discussed the erection of a 150' communication tower at Norwood Health Center for emergency services. Also updated on progress of joint township highway garage proposal. Culvert installation on Cty B this week or next. Ditch damage caused by area farm; cost of repairs will be invoiced to offending farm. Ad hoc committee formed for county administrator.

CONTINUING BUSINESS:

Road Work 2013:

Grader Blades, Tires & Rims – Highway Operator ordered grader blades. Kohs Machine shop is machining the rims. Plow truck oil pan is leaking; question if repairs should be done by V&H or by Dieringer. Consider purchase of different truck; check estimates.

Letter from Scott Construction regarding repair of ends of Ives; they will repair road when they have work in Wood County. They felt damage was a result of plowing.

Clarification of May meeting regarding if all road work on 2013 road work list is completed, half of the money (\$55,000 of \$118,000) from the road work CD will be used.

Fahrner suggested not to use toilet paper over crack fill when slag sealing or chip sealing; may delete this statement from the bid specifications in the future. Will check into the pros/cons of toilet paper method and soap method.

Two culverts were installed-Pine Ln and Westby; Eagle Rd culvert is scheduled to be installed on 6/12/13. Property owner on south side of Westby has a pond; north side property owner is questioning why there is not an overflow as pond floods onto his property; this is not a property owner dispute issue, not a township issue unless it affects the road in some way.

Town Hall Maintenance: With the recent rain, a roof leak was noticed over wash bay area; this is not an area worked on by Kulp's. Kulp's did reinstall the vapor barrier, at no charge, at the time of repairs and now it is filling with water. Kulp's will look at this to determine cause and needed repairs. Ray's Electric was contacted to review lighting. Building stucco repair was discussed at a prior meeting but was too cold to do repairs at that time; this issue will be readdressed as weather is

more suitable for repair.

Liquor License Applications:
The Holm Front LLC-Riveredge Golf Course 10191 Mill Creek Dr
Marshfield County Club 11426 Wren Rd
Marshfield Motor Speedway 10853 Cty Hwy H

Motion by Dave Rogers to accept the liquor license applications listed above for publication, second by Bob Cassaday. All ayes. Motion carried.

Hall Rental Address-The only address listed on the hall rental agreement is not that of the Town Hall. This caused confusion for a hall renter as the address then used on the event invitations was the one listed on the rental agreement, which is that of the building manager. Hall rental agreement will be reviewed for updates.

The City of Marshfield is going to be working on Lincoln Ave; discussion of ditching of south side of Ives as drainage in this area is sluggish.

Total Asphalt billing for crack filling work; specifications were not being followed so they were told to cease work. Supervisors Finta and Rogers reviewed work that was done, took measurements and pictures of the crack filling work that was done. Specifications were that the routing of cracks was to be $\frac{3}{4}$ " x $\frac{3}{4}$ " and instead it is $\frac{1}{2}$ " x $\frac{3}{8}$ ", some cracks were routed but not filled. Section on Yellow River was crack filled over sand as sand was not blown out prior to crack filling, so it is not staying in place. Shady Lane has so many cracks, Total Asphalt was instructed that if crack was not large enough to router, to only crack fill those cracks that were $\frac{1}{4}$ " or larger and leave the rest alone; the majority of the road is now toilet paper material and rubber. A heat lance to dry out cracks was not being used and a pressure wand was not being used. Industry standards were not used. Measurements of routed cracks that were filled, unrouted cracks that were filled, cupped cracks, and routed cracks that were not filled; figures in a manual was referenced to calculate a total cost of materials used using feet/pound of fill was calculated. It was determined that only approximately 1/3 of material was actually used compared to the invoice amount. Discussion on Shady Ln warranty issues, options to remedy the amount of rubber on Shady Ln now and related safety concerns. Significant discussion on amount to pay Total Asphalt based on measurements taken, contract language, and involvement of town attorney. Motion by Dave Rogers to present the billing issue of Total Asphalt to attorney, second by Bob Cassaday. All ayes. Motion Carried. Motion by Dave Rogers to hire Fahrner to finish crack sealing and make necessary repairs, second by Tom Finta. All ayes. Motion carried. Road work contract language should be clarified and signed by Fahrner. Question of who is responsible for repair of pot hole on south side of Airport Rd & Lincoln, Township or City of Marshfield; it was determined that repair should be done by Town of Lincoln.

NEW BUSINESS:

ANNOUNCEMENTS: Board of Review on June 12, 2013 from 7:00 p.m. to 9:00 p.m. / Open Book from 5:00 p.m. to 7:00 p.m. Wisconsin Towns Association meeting on Friday, June 21, 2013 at 7:30 p.m. at the Town of Grand Rapids, 2410 48th St S., Wisconsin Rapids. The presenter is David Slauson from CN Railroad; he will be speaking on ethanol and rail safety. September 20, 2013, Town of Lincoln will host Wisconsin Town's Association meeting; will have Bob Cassaday give presentation on fossils.

Motion made by Dave Rogers to adjourn at 9:00 p.m.; second by Bob Cassaday. All ayes. Motion carried.

Submitted on June 16, 2013
Kathy Lindgren, Clerk