

May 14, 2013 **May meeting minutes-approved**

TOWN OF LINCOLN
10905 Falcon Rd
Board Meeting Minutes
May 14, 2013 7:01 P.M.

Board Members Present: Dick Thomer, Chairman, Dave Rogers, Tom Finta, Josh Mauritz, Bob Cassaday, and Kathy Lindgren-Clerk, Carol Szymanski-Treasurer.

APPROVE MINUTES OF April 9, 2013 MEETINGS: The minutes of the April 9, 2013 meeting and Annual Meeting from April 16, 2013 were sent via e-mail to the board members on April 21, 2013. Motion to approve the minutes of the April meetings was made by Bob Cassaday, second by Dave Rogers. All ayes. Motion carried.

Road Work 2013: Item was moved up on the agenda list as Fahrner representative was present and there were no members of public present. Accept Chip Seal Bid - Clarification on method of sweeping of chip seal. Motion by Josh Mauritz to accept Fahrner Asphalt chip seal bid at \$1.508 per sq yd, second by Bob Cassaday. All ayes. Motion carried. Motion by Tom Finta to accept Fahrner Asphalt slag seal bid at \$1.242 per sq yd, second by Dave Rogers. All ayes. Motion carried. Discussion on cost estimates with regard to budget amounts; suggestion to drop a mile, Yellow River from Falcon to Eagle, or take money from the Road Work CD to cover the cost in excess of budget. Estimate for crack filling of two miles of Robin Road, due to cupped cracks, was received from Fahrner Asphalt. The estimate is for 3,200 pounds for a total of \$4,800.00. Total cost of eight miles of crack filling of the 2013 road projects was estimated at \$14,000.00. Request from Fahrner Asphalt representative to request that paper not be used on the cracks as it is not good for chip seal; suggested a water/soap solution, as it allows for immediate travel on the road. Motion by Josh Mauritz to award crack filling bid of Robin Rd to Fahrner Asphalt, not to exceed \$4,800.00, second by Bob Cassaday. All ayes. Motion carried.

TREASURER'S REPORT: The financial report was prepared and read by Carol Szymanski. March ending balance was \$25,776.10. April disbursements total \$31,263.17. April income was \$35,296.65, which included State of WI transportation aid of \$25,261.10; delinquent personal property tax payment of \$411.71; hall rental income of \$1,080.00; dog license fees of \$95.00; Wood Cty garbage assessment for \$744.68; Wood County for the lottery credit of \$6,144.54; tire collection for \$1,558.00; April interest of \$1.62 leaving an April balance of \$29,809.58.

Town of Lincoln Fire Department: March ending balance of \$1,313.59. There were no disbursements in April. April income was interest of \$.05, leaving an April ending balance of \$1,313.64.

Invested money for the two CD's: Time Federal Savings Bank-Road Machinery Fund CD balance: \$14,825.38 and a maturity date of 2/21/14. Road Work CD-\$118,808.05, after transfer from Road Work Fund #345439 which held prior year tax money and has a maturity date of 7/11/2013. The Time Federal Passbook Savings Accounts: 1) Fire Department Fund has a balance of \$8,359.10, 2) The Road Fund (#345439) balance was \$10.00; Working Account (#331299), includes all 2012/2013 tax & assessment money collected: Working Passbook Fund - \$101,759.51 after interest of \$257.95 was added; Heritage Bank has a balance of \$123,820.74 after April interest of \$25.44 was added; BMO Bank (fka M&I) Account has a balance of \$15.74. Motion by Josh Mauritz to issue a check to Northwest Recycling Board, attention of Julie Breu for \$1,558.00 from tire collection, second by Bob Cassaday. All ayes. Motion carried. Due to proper security of property, Pankratz Trucking will probably hold the tire collection again next year. Motion by Bob Cassaday to accept the financial report as submitted; second by Dave Rogers. All ayes. Motion carried.

ACCOUNTS PAYABLE: Kathy Lindgren prepared and read the accounts payable/payroll report. Motion to accept the accounts payable report as submitted, with the addition of the check for \$1,558.00 to Northwest Recycling Board and to hold the \$2,200.00 check to Kulp's until work is complete, made by Dave Rogers, second by Josh Mauritz. All ayes. Motion carried.

REPORTS OF STANDING COMMITTEES:

There were no building permits and no zoning permits for the month of April.

Fire Department: The minutes of the May 2, 2013 meeting was read by Tom Finta. Training was done at Corpus Christi Church to prepare a fire plan. Central WI State Fair is asking for First Responders to help at the fair as the Red Cross will no longer do that. Trees along Hartel Trail Road create problems for the fire engine to enter without causing damage; options will be looked into. First responder refresher course started; CPR refresher class will start in June. Financial report as read above in Treasurer's Report. There was one first responder call for the month of April. Glucometer training was attended by three responders.

Chairman received and completed the required form from BMO Harris regarding increasing credit card limit from \$1,000.00 to \$5,000.00 for the corporate account, with the exception of social security numbers and signatures. There will be four cards issued: Highway Operator, Building Manager, Treasurer, and Clerk.

PUBLIC INPUT: None

CONTINUING BUSINESS:

Road Work 2013:

Accept Patching & Wedging Bid - A bid was received from Scott Construction, but it was for cold mix paving, which did not meet the specification of hot mix, and it was for 150 ton minimum with a price adjustment for less. Board was not in favor of this method and did not feel it would work well for patching over culverts as it takes longer to set up. Motion by Josh Mauritz to accept American Asphalt bid of \$127.33 per ton for an estimated 150 tons of asphalt patching and wedging; second by Tom Finta. All ayes. Motion carried. A bid for dust control was received from Kafka for calcium chloride, 38% solution at \$.97 per gallon and magnesium chloride, 30% solution at \$.91 per gallon. Discussion on alternative solutions,

such as getting from local dairy if means of spreading is found. Suggestion to do entire portion of Fairhaven Rd as it would firm up the road, making it less likely to lose gravel into the ditches. Board input was that it would be more expensive unless the dairy option is feasible. Cost of gravel has increased \$9.00/yd to \$10.49/yd from Milestone Materials, formerly Boon Construction. Cost of gravel from Brandl is \$11.00/yd, but cost difference is not significant if only a small amount is needed to cover culverts. Motion by Tom Finta to purchase up to 120 yards of gravel from Milestone Materials for \$10.49/yd, second by Dave Rogers. All ayes. Motion carried.

Crack filling will begin on May 15. If all chip seal roads projects are done, it will be approximately one mile over the budget without taking \$20,000.00 from the Road Work Cd or wait until next year and possibly do a mile of Yellow River Rd. Falcon Rd has been submitted to the TRIP program for the past two years and has been denied; could submit Yellow River Rd instead. If Yellow River Road is denied by TRIP, could grind up, add base and double chip seal. For cost reasons, and to avoid taking money from the Road Fund CD, Falcon to Eagle chip seal could be removed from project list as it is in the best shape. No wedging is needed; patching projects are four culverts and the Town Hall parking lot, which is approximately 50 tons and will cost approximately \$6,400.00. \$9,000.00 was budgeted for patching and wedging; \$3,600.00 difference could be used for additional crack filling; won't be enough to cover cost of the one mile chip seal, but if dust control option is feasible, cost savings from that could offset the one mile of chip seal. Discussion on options for the Road Fund Cd as the maturity date is 7/11/2013; there is a 20-day grace period, so decision on how much, if any will be needed to cover road work projects can be determined at the July meeting. It was noted that the slag on both ends of Ives Rd is worn off and was done less a year ago by Scott Construction; appears to be related to plow damage. Scott Construction will be contacted to see if it is a warranty issue. Property owner on Fairhaven would like to dig out a ditch for approximately 100 yds to help drainage between culvert and ditch; won't be covered by Township. Concern regarding field access culvert placement encroaching on Town right-of-way. Brandl is scheduled for June 11 – 13 for: culvert on Pine Lane, double culvert at Eagle & Hwy 10, 2 culverts on Westby; work on Yellow River by Eagle, ditch on Robin Rd for proper drainage, and Town Hall parking lot repairs. Sign replacement should be done after the annual night-time visual sign inspection is complete; there is a budget for signs, separate from road work budget. Pavement marking touch-up will be needed after Town Hall parking lot repairs have been made. Center lines and edge lines are no longer on Ives Rd after slag seal; pavement marking or chevrons needed, especially where it curves into Hwy Y, needs to help prevent cars traveling off the road. Delineators or chevrons would also be helpful on Wren Rd curves.

Motion by Tom Finta to chip seal roads proposed by Fahrner Asphalt as listed below at a total cost of \$202,504.80, second by Josh Mauritz. All ayes. Motion carried.

Robin Rd Hwy 10 to Cty Rd BB 10328' x 22' = 25246 x \$1.508 \$38,070.97
Mill Creek Dr Eagle Rd to Robin Rd 10524' x 22' = 25725 x \$1.508 \$38,793.30
Eagle Rd Hwy 10 to bridge 9187' x 22' = 22457 x \$1.508 \$33,865.16
Park Rd Eagle Rd to Cty Rd BB 5214' x 22' = 12745 x \$1.508 \$19,219.46
Yellow River Rd Cty Rd B to Falcon Rd 8829' x 22' = 21582 x \$1.508 \$32,545.66
Yellow River Rd Falcon Rd to Eagle Rd 5148' x 22' = 12584 x \$1.508 \$18,976.67
Shady Ln Cty Rd H to dead end 3061' x 22' = 7482 x \$1.508 \$11,282.86
Falcon Rd Cty Rd Y to Lincoln-Spencer Rd 2645' x 22' = 6466 x \$1.508 \$9,750.73
TOTAL \$202,504.80

Grader Blades, Tires & Rims – John Deere battery needs to be replaced, \$404.00 after battery trade-in. Tractor beacon light and replacement light has never worked properly, so a strobe light was purchased. Town of Cameron accepted Township bid for mowing. Highway Operator is also doing work for Town of Rock. Pricing from Fabco and Hillco for standard regular soft grader blades, used for summer grading, was comparable; carbide edge blades, which are better for winter use, from Fabco were \$120.00 per foot and Hillco was \$173.00 per foot. Highway Operator talked about differences in blade types and sizes, blade uses, blade wear and rotation, wear plate placement and attachment. Highway Operator was provided a vendor list to check pricing. Grader rims and tire pricing was done; Fabco Cat rim was \$2,200.00 per rim, which did not include the tire. The softer winter tire on the grader now will wear faster driving in summer to area townships for road work. Sternweis has assisted the Township with grader tires in the past, and did some checking for grader rims & tires; they found that Rodney Feltz has some rims that will require minimal machining to fit on the hub, for \$350.00 for used tire and rim. Motion by Tom Finta to purchase four tires and rims for the grader at \$375.00 a piece through Sternweis from Rodney Feltz, and paint, second by Dave Rogers. All ayes. Motion carried. Highway Operator also discussed pros & cons of retriever placement options and cost of mounting. Highway Operator was approached by Riveredge employee regarding ability to purchase cold patch for potholes on private driveway. Board members were in agreement to sell cold patch to them at cost of materials plus truck time. Also noted was the south side gutter on the front building is leaking and is washing away chips around building. Highway Operator will repair gutter with tar and purchase landscape chips.

Building Manager asked for clarification on revisions to the rental agreement; who was going to make the changes and if the rental agreement could be added to the website as a download. Also discussed locations to purchase supplies. Rental refund list was compiled and will be sent to the clerk so the checks can be issued.

Liquor License Applications:

Lefty's Trackside Bar & Grill 10723 Cty Rd H
Abares Outer Limits 9850 Cty Rd Y
Fanta's Hi-View 11598 Hwy 10 West
The Vintage House 10150 Hwy 10 West
Bakerville Sports Bar & Grill 10631 Cty Rd B

Motion by Dave Rogers to accept the liquor license applications listed above for publication, second by Josh Mauritz. All ayes. Motion carried.

Deteriorating Property on corner of Cty B & BB: Supervisor talked to County Planning & Zoning regarding this property; an order to have the property inspected by a certified licensed plumber was issued on the property. The County Health Department was also contacted and will be urged to inspect the property.

NEW BUSINESS:

ANNOUNCEMENTS: Board of Review on June 12, 2013 from 7:00 p.m. to 9:00 p.m. / Open Book from 5:00 p.m. to 7:00 p.m. Wisconsin Towns Association meeting on May 17, 2013 will be held at the Town of Dexter Hall, located at 3730 Hwy 80, Pittsville, 5 miles south of Pittsville. A representative from Volk Field will speak on the Harwood Range. Recycling meeting will be held on May 30, 2013 at the Cameron Town Hall at 7:30 p.m.

Motion made by Bob Cassaday to adjourn at 9:53 p.m.; second by Dave Rogers. All ayes. Motion carried.

Submitted on May 28, 2013
Kathy Lindgren, Clerk