

April 9, 2013 **April Meeting**

TOWN OF LINCOLN
10905 Falcon Rd
Board Meeting Minutes
April 9, 2013 7:00 P.M.

Board Members Present: Dick Thomer, Chairman, Dave Rogers, Tom Finta, Josh Mauritz, Bob Cassaday, and Kathy Lindgren-Clerk, Carol Szymanski-Treasurer.

APPROVE MINUTES OF March 12, 2013 MEETINGS: The minutes of the March 12, 2013 meeting were sent via e-mail to the board members on March 18, 2013. Motion to approve the minutes of the March 12, 2013 meeting made by Bob Cassaday, second by Dave Rogers. All ayes. Motion carried.

TREASURER'S REPORT: The financial report was prepared and read by Carol Szymanski and read. February ending balance was \$42,819.55. March disbursements total \$24,536.81. March income was \$7,493.36, which included hall rental income of \$320.00; zoning permits for \$1,575.00; dog license fees of \$52.00; refunds of \$2012.41 from County Materials; Fire Dept reimbursement from Cincinnati Ins for \$210.00; new home permit for \$1,435.00; City of Marshfield for an ambulance TRIP payment of \$133.50; garbage assessment of \$910.26; sale of wood for \$40.00; road work invoice payment from Town of Rock for \$483.00; sale of grader blades to Darwin Ott for \$28.00; forest crop payment of \$292.55; March interest of \$1.64 leaving a March balance of \$25,776.10.

Town of Lincoln Fire Department: February ending balance of \$1,313.54. There were no disbursements in March. March income was interest of \$.05, leaving a March ending balance of \$1,313.59.

Invested money for the two CD's: Time Federal Savings Bank-Road Machinery Fund CD balance: \$14,825.38 and a maturity date of 2/21/14. Road Work CD-\$118,808.05, after transfer from Road Work Fund #345439 which held prior year tax money. The Time Federal Passbook Savings Accounts: 1) Fire Department Fund has a balance of \$8,359.10, 2) The Road Fund (#345439) balance was \$10.00; Working Account (#331299), includes all 2012/2013 tax & assessment money collected: Working Passbook Fund - \$101,501.56; Heritage Bank has a balance of \$123,795.39 after March interest of \$26.28 was added; BMO Bank (fka M&I) Account has a balance of \$15.74. Mitch Schindler, of 10027 W McMillan, was added to the occupancy surcharge list. Motion by Dave Rogers to accept the financial report as submitted; second by Josh Mauritz. All ayes. Motion carried.

ACCOUNTS PAYABLE: Kathy Lindgren prepared and read the accounts payable/payroll report. Motion to accept the accounts payable report as submitted, made by Bob Cassaday, second by Josh Mauritz. All ayes. Motion carried. Budget report and account detail reports were presented to the board members for review in preparation of the audit prior to the annual meeting on April 16th.

REPORTS OF STANDING COMMITTEES:

Permits: There were no zoning permits and no building permits.

Fire Department: Chairman, Richard Thomer received a letter from the American Red Cross regarding having local Fire Department staff man First Aid Station at the booth at the Marshfield Fair due to lack of interest from volunteers to do so. First aid supplies and gate admission would be supplied.

Tire Recycling: Will be held Saturday, April 27, 2013 at the Town of Rock-Pankratz Trucking, from 8:00 a.m. – 4:00 p.m.

SPECIAL ORDERS: No special orders.

PUBLIC INPUT: A roll of paper to cover the tables is needed.

CONTINUING BUSINESS:

Open: Slag Seal Bids

Scott Construction: Single Seal using Black Boiler Slag – price per sq yd = \$1.315
1 mile x 20 ft-est cost per mile = \$15,409.00 (using 3,300 gals & 110 ton Slag)
1 mile x 22 ft – est cost per mile = \$16,972.00 (using 3,600 gals & 125 ton Slag)
Fahrner Asphalt Sealers: Black Slag aggregate – price per sq yd = \$1.242

Open Chip Seal Bids

Fahrner Construction: \$1.508 per sq yd (100% fractured 3/8" seal coat stone-Cisler Quarry, Mosinee)
Optional Price: \$1.325 per sq yd (100% fractured 1/4" seal coat stone – Cisler Quarry, Mosinee)
Scott Construction: \$1.427 per sq yd (using FA2 - 4,200 gal/145 ton granite chips)
1 mile x 20ft – est cost per mile = \$16,740.00 1 mile x 22 ft – est cost per mile = \$18,414.00
\$1.297 per sq yd – Town purchases aggregate direct from supplier – no tax
\$1.524 per sq yd (using 3/8" chip – 4,800 gal/160 ton granite chips)
1 mile x 20ft – est cost per mile = \$17,883.00 1 mile x 22ft – est cost per mile = \$19,671.00
\$1.373 per sq yd – Town purchases aggregate direct from supplier – no tax

Open Asphalt Bids

American Asphalt: \$127.33 per ton – est total 150 tons of hot mix = \$19,099.50
Scott Construction: \$91.12 per ton – est total 150 tons of cold mix

Asphalt companies gave insight into the use of various size of aggregate. Board members will review bids and make a

decision at the May meeting.

Rural Insurance Pricing: Jennifer Howen sent recommendations to the board for review and discussion. Question regarding if town resident gets injured on board member property doing town business, i.e. paying taxes, bringing bids, absentee voting, will town insurance cover the injury? Jennifer will be contacted to answer the question. Motion by Josh Mauritz to add the Agreed Value Endorsement to the Vehicle category, in doing so, decrease the Ford Truck plow insured value to \$45,000.00 and the 2003 Ford F350 to \$9,000.00, second by Bob Cassaday. All ayes. Motion carried. Motion by Josh Mauritz to add the Agreed Value Endorsement to the portable scheduled equipment, leaving their insured values the same, second by Tom Finta. All ayes. Motion carried.

Road Work 2013: Grader blades are needed. Sweeper is being repaired. Discussion on cupped cracks; Total Asphalt uses crack filling material when addressing cupped cracks, just heavier application; Fahrner uses aggregate injection method. Discussion on having Fahrner do cupped crack road work and crack sealing (two miles of Robin Rd, north of Hwy 10). Crack seal contract was awarded to Total Asphalt but has not been mailed as a township map of road work was requested; appears contract will be for 8 – 10 miles. Complete road tour has not been completed due to weather. Condition of Millcreek Road from Robin to the west is uncertain. Eagle Road is a chip sealed road and appears in good condition. With the life span of the slag, chip sealed roads have been slag sealed over in other municipalities with good results. Falcon Road and Lincoln Road should be slag sealed in the near future. A portion of Park Road might need tire wedging. Road condition is based off of last year's inspection. Cold pave method versus hot patch method briefly mentioned. Bar patching/wedging of Park Road was mentioned; bar patching was done on Pleasant Road, which seems to have improved road condition.

Bridge structure condition/rust/repair questioned if it was township responsibility. Inspections are done biannually by State agency; bridge engineer will be contacted.

County 50/50 road aid program was discussed; will follow up to see if Township has any money banked, which would need to be used within a three year window. If Township has money in the program, could look at using it for a large culvert project, such as the one on Westby Road. Road Aid Program might be eliminated in the future.

Chairman had ditch mowing and price list for Town of Cameron.

Marshfield Utility correspondence was received requesting permission to work on utilities on roads within town's jurisdiction. Motion by Dave Rogers to allow Marshfield Utilities to work alongside Township roads, second by Josh Mauritz. All ayes. Motion carried. Marshfield Utilities request was signed by Chairman and will be mailed.

Posting Locations: Nasonville Dairy will be new posting location as newspaper publishing is not reliable. Weber's Farm Store and Town Hall are the other posting locations.

Deputy Clerk Position: Motion by Josh Mauritz to set the Deputy Clerk starting hourly wage at \$10.00/hour, second by Bob Cassaday. All ayes. Motion carried.

Hall Manager: Reinstated motion by Dave Rogers to accept the Hall Manager job description and timecard as presented with a change of hall temperature from 60 degrees to 65 degrees, second by Bob Cassaday. All ayes. Motion carried.

Hall Rental: Discussion on reducing hall rental cost. Discussion on reimbursement for pre-paid hall rentals with rate adjustment. Hall Monitor will need to review prepaid rentals and who needs to be reimbursed. Motion by Tom Finta to have Hoedowner's rate remain at \$20.00; half day rental to be \$50.00 and full day hall rental to be \$80.00 from this day forward; second by Bob Cassaday. All ayes. Motion carried. Electrician that was here during a hall rental, left his contact information with regards to a program on lighting replacement due to efficiency and obsolescence. Board members will get more information on the program and electrician to do work and will discuss at future meeting.

Hall rental dates/times is especially valuable in winter as Highway Operator would know when parking lot needs to be plowed. Hall Manager question regarding hall rental contract, payments/refund. Hall Rental Agreement will be reviewed for possible revisions.

Motion by Dave Rogers to approve a check for up to six members to attend the Town Officials Workshop, second by Bob Cassaday. All ayes. Motion carried.

Discussion on Annual meeting; Clerk will be absent, Treasurer will step in for Clerk. Copies of Financial Hand-out will be available for the public. Topics allowed for discussion and motions at the Annual Meeting and a sign-up sheet. Motion by Dave Rogers to accept the Financial Reconciliation Report (audit), second by Bob Cassaday. All ayes. Motion carried.

Motion by Josh Mauritz to purchase the vacuum cleaner from Charlotte Jackson for \$30.00, second by Dave Rogers. All ayes. Motion carried.

Motion by Dick Thomer to give Charlotte Jackson a \$50.00 MACCI gift certificate, second by Dave Rogers. All ayes. Motion carried.

Newly elected officials were sworn in by the Clerk and Certificate of Election was signed by elected officials as Clerk will be absent from Annual Meeting.

NEW BUSINESS:

ANNOUNCEMENTS: Severe weather awareness week begins April 15, 2013. Tire recycling-Saturday, April 27, 2013 at the Town of Rock-Pankratz Trucking, from 8:00 a.m. to 4:00 p.m. Annual meeting is April 16, 2013 at 7:00 p.m. per State

Statute change. Wisconsin Towns Association meeting on April 19, 2013 will be held at St. Joseph Hall in Altdorf. Peter Manley, UW Extension Agent, will be speaking on Town Budgeting.

Motion made by Bob Cassaday to adjourn at 9:32 p.m.; second by Josh Mauritz. All ayes. Motion carried.

Submitted on April 22, 2013
Kathy Lindgren, Clerk