

March 12, 2013 **March Meeting**

TOWN OF LINCOLN
10905 Falcon Rd
Board Meeting Minutes
March 12, 2013 7:00 P.M.

Board Members Present: Dick Thomer, Chairman, Dave Rogers, Tom Finta, Josh Mauritz, Bob Cassaday, and Kathy Lindgren-Clerk; Carol Szymanski-Treasurer was absent.

APPROVE MINUTES OF February 12, 2013 MEETINGS: The minutes of the February 12, 2013 meeting were sent via e-mail to the board members on February 12, 2013. Motion to approve the minutes of the February 17, 2013 meeting, made by Bob Cassaday with spelling correction to the word flagger, second by Josh Mauritz. All ayes. Motion carried.

Rural Insurance Pricing: Jennifer Howen clarified questions regarding agreed value pricing of vehicles, as presented at the January meeting, and how the modified endorsement would affect the payoff in the event of a loss. Currently, whatever value is listed on the policy, if it insured to at least 80% of what the replacement cost is, than 80% of replacement cost, then it would be settled at actual cash value. This method on insuring limits how the equipment can be insured, it's either insured to replacement cost or not. Putting the agreed value on the equipment gives you the flexibility of selecting the amount of insurance you want on any piece of equipment. Calculations were done on equipment using the current method of insuring and the agreed value pricing. Jennifer will summarize the presentation and give recommendations.

Accept Crack Fill Bid: FAHRNER: Specifications were above requirements; cup cracks on Robin Rd, Yellow River Rd, Falcon Rd, Eagle Rd to Hwy B, were going to be addressed and were included in the bid price. TOTAL ASPHALT: Feedback from references provided was positive, bid specification requirements were met, provides a 5-yr warranty, and bid was .36/lb less than other bid received. Cup crack work was mentioned as a possibility for Fahrner as the cost is below the allowable threshold amount. It is not possible to assess the severity of cupping due to roads being snow covered; when able to review roads, this item will be discussed further. Motion by Dick Thomer to accept Total Asphalt bid for crack sealing, second by Dave Rogers. All ayes. Motion carried.

Enbridge Pipeline: Maps and pipeline repair proposal was presented to the board members for review. Members of Enbridge Pipeline were present to explain details of the required repairs. A section of Airport Rd will be affected by the pipeline repair. Traffic control will be handled through Enbridge. Road repair option is at the discretion of the Town Board and will be paid by Enbridge Pipeline. The closure will be approximately 21 to 24 days and notification of property owners and emergency entities are done by Enbridge Pipeline. Road Closure permit is requested by Enbridge. Road approach approval for Enbridge Pipeline equipment and crew parking and permits will be handled by Jim Kniech, Zoning Administrator. Motion by Dave Rogers to have Enbridge Pipeline do necessary pipeline repairs on Airport Rd and to close the road for 21 days, second by Tom Finta. All ayes. Motion carried.

TREASURER'S REPORT: The financial report was prepared by Carol Szymanski; a copy was given to all board members in advance as she was absent. January ending balance of \$5,872.56. February disbursements total \$624,985.50. February income was \$661,929.18, which included hall rental income of \$60.00; zoning permits for \$450.00; dog license fees of \$119.00; refunds of \$30.17; transfer of tax money-BMO \$124,750.00, Time Federal Bank-\$350,000.00, and Heritage Bank-\$185,000.00 for February tax settlement; brush cutting invoice payment for \$1,200.00, conditional use hearing zoning meeting for \$300.00; personal property tax of \$20.01; leaving a February balance of \$42,816.24.

Town of Lincoln Fire Department: February Fire Department was not available at the time of reporting.

Invested money for the two CD's: Time Federal Savings Bank-Road Machinery Fund CD balance: \$14,825.38, was renewed for one year @ .75% interest. \$1,625.00 was added; \$20.09 interest was added. The Time Federal Passbook Savings Accounts: 1) Fire Department Fund has a balance of \$8,359.10, 2) The Road Fund (#345439) balance was \$10.00; Working Account (#331299), includes all 2012/2013 tax & assessment money collected: Working Passbook Fund - \$101,501.56 (\$350,000.00 withdrawal for February Tax Settlement); Heritage Bank has a balance of \$123,705.15 (\$185,000.00 withdrawal for February Tax Settlement, \$106.81 interest added); BMO Bank (fka M&I) Account has a balance of \$13.69 (\$124,750.00 withdrawal for February Tax Settlement). Motion by Josh Mauritz to accept the financial report as submitted; second by Bob Cassaday. All ayes. Motion carried.

ACCOUNTS PAYABLE: Kathy Lindgren prepared and read the accounts payable/payroll report. All ayes. Motion carried. Motion to accept the accounts payable report as submitted, made by Dave Rogers, second by Bob Cassaday. All ayes. Motion carried. Budget report and account detail reports were presented to the board members for review in preparation of the audit prior to the annual meeting on April 16th.

REPORTS OF STANDING COMMITTEES:

Permits: There were two zoning permits issued: Nasonville Dairy for a cooler addition, \$1,500.00 and Verizon Wireless for antenna & equipment building, \$75.00. One building permit was issued to Mitch Schindler for new home construction at 10027 W McMillan St.

Fire Department: March 7, 2013 meeting. First responder coats were ordered; department lettering will be applied for identification purposes. Ice rescue training in Hewitt. Rapid Intervention Team (RIT) training in Wisconsin Rapids. Practice burn house in Chili will be done on March 23. Severe weather spotting training will be held in Wisconsin Rapids. One chimney fire call and one first responder call for the month. Grain bin rescue training was attended by two members; discussion was done. DOT inspections on trucks will be done in March. First responder training begins in April and will be done every other month. Ethanol safety training in Wisconsin Rapids in April. Findings of death of Abbotsford Fire Department's fireman, Jamison Kampmeyer provided training information. Checking account balance is \$1,313.54; savings

account balance is \$8,359.10.

SPECIAL ORDERS: No special orders.

PUBLIC INPUT: Highway Operator has input pertaining to roads; this will be discussed under Road Work topic.

CONTINUING BUSINESS:

Road Work 2013: Recommendation by Schierl Tire to replace all four tires on plow truck; two were replaced due to tire failure; tires were original-12 years old. Chip sealed roads are being damaged from snowplowing. Chip sealed over gravel are affected more than slag sealed over blacktop roads. Non-Township culverts with repeat issues: Robin Rd, by Sternweis house access driveway, and Yellow River Rd between Eagle Rd and Falcon; culverts have collapsed and are impeding drainage. South Robin Rd, between Millcreek & Hwy 10, has a shallow ditch; accumulating sediment is restricting flow causing water to flow over the road. The ditch will need to be cleaned out and deepened but will require more than what can be done with the town grader. Highway operator was doing road work in the Town of Rock and noticed that the truck was losing air pressure as one of the brake chambers started leaking; repair was done at a local shop; they are willing to do vehicle repair for the township instead of utilizing current vendors, i.e. V & H or Farmway. New grader tires are working out well; making the job of the Highway Operator easier. Original plan was to give the old grader tires to Sternweis in exchange for mounting the new tires on the rims. Sternweis has recommended that the Town have the old tires mounted on rims and switch them out during the summer months to save on tire wear.

Brandl will be doing culvert work in June; culverts can be purchased from Brandl. Discussion of Class B weight limit signage and concerns that certain intersections without signage allows travel nearly anywhere in the township without going past a class B weight limit sign. Affected intersections were discussed and a review will be done to determine which intersections should be signed. Some signs were erected last year, but traffic is not impeded as more roads need to be signed. Heavy equipment travel is affecting the road condition; need to protect roads but do not want to hamper local business. Surrounding area municipalities are more restrictive.

Prepare Chip Seal Bid: – Price per sq yd or price per sq mile bid will be used to simplify bid comparisons; aggregate sample will still be requested. Calculation of number of miles of chip seal versus slag seal needs to be determined. Request bidders to complete a form that indicates the number of sq yards and price per sq yard. One year warranty, completion date of August 31st, vacuum of slag sealed roads, and the ability of Township to increase or decrease the quantity will be stated in the bid requirement. Ad will note that bids will be accepted until 7:00 p.m. April 9th and will be opened at the April 9th meeting with contract to be awarded at the May 14th meeting.

Posting Locations: Details regarding placement and specifications of size, design and location on the property will be discussed with property owner.

Hall Manager: Job description/wage/timecard – Sample job description and timecard was provided to the board for review/discussion. Suggestions for alternate methods of some of the job requirements and hall rental contract were made. For comparison purposes, a family owned janitorial business was contacted for a cleaning quote, which was estimated to be approximately \$75.00 per cleaning trip. Public input on the high hall rental rates. It was noted that the rates were adjusted to cover the rental expenses of the hall, not to generate revenue. Motion by Dave Rogers to accept the Hall Manager job description and timecard as presented with the temperature change from 60 to 65, second by ???. All ayes. Motion carried. Motion by Dick Thomer to start hall manger position at \$10.00/hr and increase to \$11.00/hr within 6 months of acceptable job performance, second by Tom Finta. All ayes. Motion carried. One application for the Hall Manager position was received; Becky Rogers, she was present at the meeting and an informal interview was held. Discussion on methods of communication between persons interested in hall rental and building manager. Also discussed was means of opening and locking of the building, the number of hours required of the Building Manager, and the rental agreement. Motion by Bob Cassaday to hire Becky Rogers as Hall Manager as of April 1, 2013, second by Josh Mauritz. All ayes. Motion carried.

Deputy Clerk Position: Current election worker, Kathleen Altmann-Drinka, expressed interest in the position of Deputy Clerk.

NEW BUSINESS:

ANNOUNCEMENTS: Annual meeting is April 16, 2013 per State Statute. Wisconsin Towns Association meeting on March 15, 2013 at 7:30 p.m. will be held at the Town of Cary Hall in Pittsville; presenter will be Mark Pfof, Private Lands Biologist from Necedah National Wildlife Refuge, on Invasive Plants. March 20, 2013 Local Transportation seminar in Wausau. Open Book and Board of Review will be held on June 13, 2013 from 5:00 p.m. – 7:00 p.m. and 7:00 p.m. – 9:00 p.m. Wisconsin Towns Association Workshop will be May 14, 2013 in Stevens Point; will do registration at April meeting.

Motion made by Bob Cassaday to adjourn at 10:21 p.m.; second by Dave Rogers. All ayes. Motion carried.

Submitted on March 18, 2013
Kathy Lindgren, Clerk