

February 12, 2013 **February Meeting Minutes**

TOWN OF LINCOLN
10905 Falcon Rd
Board Meeting Minutes
February 12, 2013 7:00 P.M.

Board Members Present: Dick Thomer, Chairman, Dave Rogers, Tom Finta, Josh Mauritz, Bob Cassaday, Carol Szymanski-Treasurer, and Kathy Lindgren-Clerk.

Motion by Josh Mauritz to move the Road Bid agenda item to the first item, second by Dave Rogers. All ayes. Motion carried. Sealed bids were opened by Supervisor, Tom Finta. First bid is from Fahrner for \$1.50/lb; second bid is from Total Asphalt Maintenance- \$1.14/lb. Bid specifications will be reviewed by board members before a determination will be made.

APPROVE MINUTES OF January 8, 2013 MEETINGS: The minutes of the January 8, 2013 meeting were sent via e-mail to the board members on January 13, 2013. Motion to approve the minutes of the January 8, 2013 meeting, made by Bob Cassaday with correction of posting location from Mill Creek Rd to Yellow River Rd, second by Josh Mauritz. All ayes. Motion carried.

TREASURER'S REPORT: The financial report prepared and read by Carol Szymanski showed a December ending balance of \$12,776.23. January disbursements total \$880,785.40. January income was \$873,881.73 which included hall rental income of \$150.00; transportation aids for \$25,261.10; two zoning permits for \$85.00; 163 dog license fees of \$538.00; transfer of tax money-BMO \$272,500.00, Time Federal Bank-\$220,000.00, Heritage Bank-\$355,000.00; brush cutting invoice payment for \$175.00, dog license refund of \$165.70; January interest of \$6.93, leaving a January balance of \$5,872.56.

Town of Lincoln Fire Department: December ending balance of \$1,531.41. There were no January disbursements. January interest was \$.07, leaving a January ending balance of \$1,531.48.

Invested money for the two CD's: Time Federal Savings Bank-Road Machinery Fund CD has a maturity date of 2/21/13 and a balance of \$13,180.29 after interest income of \$17.41. The Time Federal Passbook Savings Accounts: 1) Fire Department Fund has a balance of \$8,359.10 2) The Road Fund (#345439), prior year (2011) tax money, has a balance of \$118,808.05 and a maturity date of 7/11/13. The Working Account (#331299) balance is \$451,501.56; the account holds the 2012/13 tax/assessment money collected. Heritage Bank has a balance of \$308,394.63. BMO Bank (fka M&I) Account has a balance of \$124,751.88. Total taxes collected are \$1,732,470.87. Ardell Weiland was removed from the occupancy surcharge list. A summary of 2012 tax collections and deposits and CD reports were presented to the board members. Motion to renew Time Federal Road Work CD for one year made by Dave Rogers, second by Bob Cassaday. All ayes. Motion carried. Motion to accept the financial report as read made by Josh Mauritz, second by Bob Cassaday. All ayes. Motion carried.

ACCOUNTS PAYABLE: Kathy Lindgren prepared and read the accounts payable/payroll report. Motion made by Bob Cassaday to raise the credit card limit to \$2,000.00, second by Josh Mauritz. All ayes. Motion carried. Motion to accept the accounts payable report as submitted, made by Josh Mauritz, second by Bob Cassaday. All ayes. Motion carried.

REPORTS OF STANDING COMMITTEES:

Permits: There was one zoning permit issued to Mitch Schindler for new home construction.

Fire Department: January 2013 began with training for search and rescue with breathers and ladders at a house in Chili. State of Wisconsin will reimburse cost of unpaid accident calls on State Highways. Truck charger for the battery is in for repair. The truck must be started and air pressure up before engaging until it is repaired. Call for the month: dog rescue, 5 first responders, 1 fire call and 1 CO call. Balance of savings is \$8,359.10; checking balance is \$1,531.41. First responders' refresher will begin in April with a class every other month. All calls requiring advanced skills must fill out a report on WARDS. Highway Operator did some repairs on the ranger.

February 7, 2013 meeting was held at Nasonville School to go through school for fire plan. Jefferson Fire has one mask that is being repaired. Several helmets need to be replaced; motion passed to purchase 4 officers standard helmets and 2 extra yellow helmets and an emblem for the safety officer's helmet. Motion passed to purchase 7 lime green safety coats for first responders. Calls: 1 first responder call and 1 smoke alarm. Grain bin rescue training will be attended by 2 people. Financial report as read above in Treasurer's Report. Fire engine has air line hooked to it that must be disconnected before leaving. A request was made to have a paper copy of a burning permit. NIRFS reports need to be completed for calls; will look into completing them on-line.

Zoning Meeting: January 11, 2013 meeting for conditional use permit for Verizon Wireless for antenna tower installation at 10078 Cty Hwy 10. Site location maps were examined and an 11'5" x 22'3/8" equipment shelter with generator pad will be constructed along with the placement of an antenna on the existing tower. Representatives of Success Realty were present for discussion on Bruggeman property at 11130 Cty Hwy 10 West, which has two houses on the parcel. Property falls under the 3.02-Non-Conforming Use Provision on pg 14 of Town of Lincoln Zoning ordinances. Motion made by Dave Rogers to approve zoning meeting minutes, second by Bob Cassaday. All ayes. Motion carried.

SPECIAL ORDERS: No special orders.

PUBLIC INPUT: Wood County Board Representative was present and discussed possibility of consolidating county garages to Powers Bluff area. Existing garages will be sold. Park and Recreation has some buildings that are could be used for burn training in the spring if the Town of Lincoln Fire Department would be interested in participating. Possibility of utilizing a pay study to evaluate jobs and the use of pay for performance for wages.

Property owner from Mill Creek Dr inquired if black topping of Mill Creek was in the future plan. Supervisor, Tom Finta explained that Yellow River Rd is currently the only road on the reconstruction plan. The Town does not have the money to pave roads at this time and has been chip sealing and slag sealing over the roads for the past three years. Also voiced concern that a nearby property is having drainage issues due to culvert.

CONTINUING BUSINESS:

Road Work 2013: Salt supply is nearly depleted. A 4:1 ratio of gravel: salt was purchased in 2012. A load of salt will be ordered from Wood County and mixed with the remainder of material. Two loads of decomposed will be ordered also. Boon was sold out to Milestone; they can supply the same gravel and will send a price sheet. Gravel will not be ordered by bid as there are not any road projects that require gravel. County Materials does not carry the culverts used by the Town any longer; a credit check will be issued and returned to the Town.

Rural Insurance Pricing: Currently paying \$4.58 per \$1,000 of vehicle value. Currently the plow truck is insured for \$83,000, which cost \$380. If Agreed pricing is used, it would be \$4.82 per \$1,000 of vehicle value. A search of similar vehicles was done and turned up a similar truck for \$40,000 which would cost \$192.00; a similar year grader value would be \$150,000 which would save \$150.00. It was mentioned that graders hold the value and the value of Town graders are generally higher. Will have Rural Insurance Representative attend March meeting for clarification on agreed pricing.

Posting Locations: Nasonville Dairy agreed to allow the Town to construct a bulletin board for posting. Posting locations would then be Town Hall, Weber's Farm and Nasonville Dairy. Construction specifications will be discussed with the owner of Nasonville Dairy.

Building Repairs: Kulps worked on the leak and will return to do the lower roof project and in the spring to do the seams. Ceiling in wash bay has not been done. Trim needs to be done yet. Focus on Energy will send an electrician who will perform a free audit to determine areas where energy could be conserved and the payback time. More information will be obtained and presented at a future meeting.

Hall Manager: Workforce Development dismissed the discrimination claim and found no reason to hear the case. Hall Manager will resign as of April 1, 2013. Pay rate and job duties will be reviewed at the March meeting. Position will be put on the website.

Deputy Clerk Pay: At many Wisconsin Town's Association meetings, it is brought up that the clerk has taken on more responsibilities over the past years due to State and Federal reporting requirements. According to Wisconsin Town's Association, if the clerk chooses to hire a deputy, the position is paid by the clerk; however, if the Board decides to allow the clerk to appoint a deputy, the wages come from the budget. The budget line was not increased, but due to fewer elections in 2013, there should be sufficient amount to cover a deputy clerk wages. Motion by Tom Finta for \$2,000/year for a deputy clerk position, second by Josh Mauritz. All ayes. Motion carried.

NEW BUSINESS: Mutual Aid correspondence was received by Town Chairman and shown to other board members. The mutual aid the Town is involved in is between Town of Rock and Town of Cameron. It appears that this mutual aid correspondence is between Village of Hewitt, Town of Marshfield and Town of Lincoln. Highway Operator, being a member of the Fire Department, was asked for knowledge of any agreement in place. This will be given to the Fire Chief. A Village of Hewitt member will also be contacted for further clarification.

ANNOUNCEMENTS: A schedule of the monthly Wisconsin Town's Association meetings was handed out to all Board members. Wisconsin Towns Association meeting on February 15, 2013 at 7:30 p.m. will be held at the Richfield Town Hall; presenter will be a representative from the Wood County Highway Department. Planning and Progressing: The Future with Dairy seminar will be held on 2/20/13 in Stevens Point. Wisconsin River Water Quality Symposium on 3/28/13 at UW Stevens Point. Annual Asphalt Road Maintenance seminar, attended last year by two board members; consensus was that not enough had changed in a year to warrant attending annually. Work Zone and Flagger Safety in April and May; it was suggested that the highway operator attend if interested.

Motion made by Dave Rogers to adjourn at 8:53 p.m.; second by Josh Mauritz. All ayes. Motion carried.

Submitted on February 17, 2013
Kathy Lindgren, Clerk