

January 8, 2013 **January Meeting Minutes**

TOWN OF LINCOLN
10905 Falcon Rd
Board Meeting Minutes
January 8, 2013 7:00 P.M.

Board Members Present: Dick Thomer, Chairman, Dave Rogers, Tom Finta, Josh Mauritz, Bob Cassaday, Carol Szymanski-Treasurer, and Kathy Lindgren-Clerk.

APPROVE MINUTES OF December 11, 2012 MEETING: The minutes of the December 11, 2012 meeting were sent via e-mail to the board members on December 17, 2012. Motion to approve the minutes of the December 11th meeting with corrections as noted: correct the number of CO2 units purchased by the Fire Department to two as originally submitted in the November minutes, and correct the Fire Department minutes to reflect the transfer of more money from the checking account to the savings account to get more interest as the \$5,000.00 amount was not noted in the minutes, also correction that Bob Cassaday was not absent, made by Josh Mauritz, second by Bob Cassaday. All ayes. Motion carried. Motion to approve the minutes from the December 19, 2012 meeting to adopt the 2013 budget made by Tom Finta, second by Bob Cassaday. All ayes. Motion carried.

TREASURER'S REPORT: The financial report prepared and read by Carol Szymanski showed a November ending balance of \$27,279.38. December disbursements total \$29,937.58. December income was \$15,434.43 which included hall rental income of \$130.00-2 rentals; request for tax bills for \$70.00, building permits for \$1,485.00; Time Federal Bank transfer for \$7,500.00 for bill payment; invoice payment for driveway grading for \$90.00, garbage invoice payment for \$88.26, mowing invoice for \$1,120.00; grading for the Town of Rock for \$2,250.00; Bauer fire payment for \$2,640.00; Central Wisconsin Cooperative dividend payment for \$60.21; November interest of \$.96, leaving a December balance of \$12,776.23.

Town of Lincoln Fire Department: November ending balance of \$4,831.26. December disbursements total of \$3,300.00, which was a withdrawal to the savings account. November interest was \$.15, leaving a December ending balance of \$1,531.41.

Invested money for the two CD's: Time Federal Savings Bank-Road Machinery Fund CD has a maturity date of 2/21/13, and a balance of \$13,162.88. The Time Federal Passbook Savings Accounts: 1) Fire Department Fund has a balance of \$8,359.10 after the \$3,300.00 transfer from checking and interest of 1.64. 2) The Road Fund (#345439) has a balance of \$118,808.05, after \$74,879.76 was transferred from the Working Account (2011 tax money. 3) The Working Account (#331299) balance is \$296,906.53; the account holds the 2012/13 tax/assessment money collected. Heritage Bank has a balance of \$432,069.53. BMO Bank (fka M&I) Account has a balance of \$272,619.61. Total taxes collected in December is \$1,001,595.76. Ryan and Amanda Heiman were added to the list of occupancy surcharge reimbursements. Motion to transfer \$118,808.05 into a six-month CD for .6% interest made by Josh Mauritz, second by Bob Cassaday. All ayes. Motion carried. Motion to accept the financial report as read made by Dave Rogers, second by Tom Finta. All ayes. Motion carried.

ACCOUNTS PAYABLE: Kathy Lindgren prepared and read the accounts payable/payroll report. Motion to accept the accounts payable report as submitted, made by Josh Mauritz, second by Bob Cassaday. All ayes. Motion carried.

REPORTS OF STANDING COMMITTEES:

Permits: There were two building permit issued: Element Mobile for cell phone tower & Lindgren for a porch addition.

Fire Department: Meeting will be on January 12, 2013 as there is a house in the Town of Freemont that will be used for training on Saturday.

Recycling: 567 residents will have recycling pick up.

SPECIAL ORDERS: No special orders.

PUBLIC INPUT: None

CONTINUING BUSINESS:

Budget amendments: Money has been transferred during the year into the road work fund but motions were not made to transfer the money into the budget accounts for this. Motion to amend the 2012 Town of Lincoln budget by increasing the R53 account with a transfer from the Road Work fund in the amount of \$40,000.00 and an increase of X33 (Rebuild/Resurface Roads) account by \$40,000.00 made by Josh Mauritz; second by Tom Finta. All ayes. Motion carried. Motion by Josh Mauritz to amend 2012 budget by transfer of \$14,999.96 from X51 (New Equipment) to: X14 (Treasurer/Assessor)-\$1,697.86, X17 (Miscellaneous)-\$6,176.34, X21 (Ambulance)-\$860.46, X22 (Rural Dues)-\$404.43, X23 (Fire Protection)-\$1,891.49, X36 (Hwy Fuel/Equip/Maint)-\$1,939.86, X62 (Bldg & Zoning)-\$2,029.52 and transfer \$568.20 from X53 (Fire Truck Payment) to X62 (Bldg & Zoning); second by Bob Cassaday. All ayes. Motion carried.

Rural Insurance: With the holidays, nothing was received from Rural Insurance; will put on February agenda.

Opening Additional Bank Account: Heritage Bank account was reactivated to accommodate tax collections.

Posting Locations: Bakerville Sports Bar was mentioned as an alternative posting location to Corpus Christie Church. Publishing is costly and newspaper subscriptions have decreased over the years. Mention of building kiosk for posting. Yellow River Rd is a possible location for a kiosk. Nasonville School was also mentioned for putting a posting kiosk. The

school and Ken Heiman at Nasonville Dairy will be contacted for placement of a posting kiosk.

Wash Bay Project: Kulps will come the week of January 21, 2013 to work on projects that can be done at this time of year. Vapor barrier will be tacked back into place and seal; this interior repair was not in original bid; it will cost \$75.00/hr for two people and equipment and will take less than 3 hours. \$2,200.00 down payment was made in December and will cover the lateral roof seams and repair to Town of Lincoln name & leak behind chimney & lower roof leak . Motion by Dave Rogers to approve vapor barrier repair work to be done by Kulps, second by Josh Mauritz. All ayes. Motion carried.

Snow-Mailboxes: Phone calls about mailboxes being knocked over or damaged from snow plowing.

Charge For Record Request: Per statute, .15/page will be charged for copies of records. Motion by Dave Rogers to accept the .15/page plus clerical cost and mailing cost, second by Tom Finta. All ayes. Motion carried.

Road Work 2013: Representative from Scotts Construction contacted town board member of the need to touch up spot on Wren, north of Ives, which will be done without charge as slag didn't adhere properly. Discussion on gravel bid request to include statement that residents receive same price for gravel as Town and if cost is more when that request is in the bid. Request for bids for crack filling and dust control will be published and bid close time will be changed from 5:00 p.m. to 7:00 p.m. Proposed road work projects do not require gravel, so bid for gravel will not be requested. Town hall parking lot is on 2013 proposed road work plan; discussion on what method of repair should be used.

Motion to adjourn meeting to go into Caucus made by Dave Rogers at 7:52, second by Josh Mauritz. All ayes. Motion carried.

Meeting called back to order at 8:13 p.m. by Chairman Dick Thomer.

NEW BUSINESS: None

ANNOUNCEMENTS: Saturday, February 2, 2013-annual district meeting for Board of Review training at Eagles. Wisconsin Towns Association meeting on January 18, 2013 at 7:30 p.m. at St. John's Lutheran Church, Auburndale.

Motion to approve the check for the WTA District Meeting on February 2, 2013 not to exceed \$240.00, second by Josh Mauritz. All ayes. Motion carried.

Motion made by Josh Mauritz to adjourn at 8:43 p.m.; second by Bob Cassaday. All ayes. Motion carried.

Submitted on January 13, 2013
Kathy Lindgren, Clerk