

June 12, 2012 **June Meeting Minutes**

TOWN OF LINCOLN
10905 Falcon Rd
Board Meeting Minutes
June 12, 2012 7:02 P.M.

Board Members Present: Dick Thomer, Dave Rogers, Tom Finta, Josh Mauritz, Robert Cassaday, Carol Szymanski-Treasurer, and Kathy Lindgren-Clerk

APPROVE MINUTES OF May 8, 2012 MEETING: The minutes of the May 8, 2012 meeting were sent via e-mail to the board members on June 4, 2012. Motion to approve the minutes of the monthly meeting, made by Bob Cassaday; second by Josh Mauritz. All ayes. Motion carried.

TREASURER'S REPORT: The financial report prepared and read by Carol Szymanski showed an April ending balance of \$36,500.44. May disbursements total \$25,275.67; May income of \$5,021.41 which included hall rental income of \$930.00, liquor license from Abares for \$265.00, garbage assessment for \$416.57, an ambulance call payment for \$75.00, picnic license for Weber's Farm Store event for \$10.00, dog license/late fees of \$19.00, building permits for \$1,435.00, zoning permit for \$460.00, voided check for \$34.98; personal property tax payment from Holm's Riveredge for \$1,059.79, and brush cutter invoice payment of \$315.00, May interest of \$1.07 leaving a May balance of \$16,246.18.

Town of Lincoln Fire Department: April ending balance of \$1,439.53. There were no May disbursements. May income was \$.07, which was interest, leaving a May ending balance of \$1,439.60.

Invested money for the two CD's: Time Federal Savings Bank-Road Machinery Fund CD has a maturity date of 8/12/12, .75% interest rate and a balance of \$10,095.09. Time Federal CD Road Work account has a balance of \$71,950.09, will mature on 6/15/2012 so the board will need to give direction on what to do with this CD account. The Time Federal Passbook Savings Accounts: 1) Fire Department Fund has a \$30.00 balance. 2) The Road Fund has a balance of \$38,525.21; the balance on this passbook account is remaining money from the 2010 tax year plus \$70.06 interest. 3) The Tax Accounts hold the 2011 tax/assessment money: Working Passbook Fund has a balance of \$202,046.05, which includes \$374.77 interest; the M&I Tax Account has a balance of \$11.66. Ardell Weiland-Wills Run, and Paul Knauf-Roberta Ln, were added to the Occupancy Surcharge liability list. Motion to move the Road Work CD from Time Federal Savings Bank into the Road Fund Passbook Savings and close the CD, made by Josh Mauritz; second by Bob Cassaday. All ayes. Motion carried. Motion to accept the financial report made by Tom Finta; second by Dave Rogers. All ayes. Motion carried.

ACCOUNTS PAYABLE: Kathy Lindgren prepared and read the accounts payable/payroll report. Motion to accept the accounts payable report made by Dave Rogers; second by Bob Cassaday. All ayes. Motion carried.

REPORTS OF STANDING COMMITTEES:

Zoning Permits: There were 7 zoning permits issued: Gene Hill-new home at 9898 W Ives; Karen Lapp-garage add & porch; Donald & Nicole Lang-garage; Jason & Lisa Schilling-deck; Robert Apfel-deck; Mark Hastreiter-new home at 9893 Bluff Dr; Jack & Sandra Reseburg-garage. There were 4 building permits issued: Mark Hastreiter; Paul Knauf-new construction at 12002 Roberta Ln; Robert Apfel; Jason & Lisa Schilling.

Fire Department: June meeting minutes were read by Tom Finta. First Responder Department license has been renewed for two years; first responders are responsible for renewing their own license also. Motion was passed appointing Scott Owen as Service Director with the State and Grace Herkert would retain her position with the hospital. Reminder that accident reports must be filled out completely and left at the Fire Department immediately after a call. There were (2) car accident calls, (2) fire calls & (7) first responder calls in the month of May. There have not been any contacts regarding the Mack Truck so an ad will be placed in the farm paper as well as the Town's Association monthly report publication. There is one person interested in joining the Department as a firefighter.

Zoning Committee Meeting: Minutes of the Tuesday, May 21, 2012 zoning meeting were read by Dick Thomer. This was a public hearing on the development of the Jeff Hill property. The new zoning books were given to the (6) members in attendance. Jeff Hill was the only member of the public present. Jeff Hill made a presentation on building a townhouse/condo style unit to be built on an (8) acre parcel of land across from Amber Dr. The plan does not fit with the Lincoln ordinance so Jeff Hill will rework the plan. Citizen living across from Daryl Sternweis property on Hwy H would like to sell a lot. A motion carried that it is not a buildable lot due to density. A citizen living on the corner of Cty Hwy B & Westby Rd wants to move his mobile home off and build a house on the lot. He may be able to purchase some additional land from adjacent property owner; at that time he would need to present it to the zoning board. A motion carried for a home to be built on a lot on Oriole Ln. Motion by Dave Rogers to accept the zoning committee meeting minutes; second by Bob Cassaday. All ayes. Motion carried.

SPECIAL ORDERS: A Damaged Property tag report was provided by Dave Rogers for the guard rail damage at the intersection of Wren & Ives.

PUBLIC INPUT: A citizen commented on concerns about zoning ordinances that limit where a person can build a house on his property. Zoning administrator was in attendance and discussed the issue with the citizen.

CONTINUING BUSINESS:

Road Work 2012:

Ditching: Dave Rogers sent an e-mail on proposed ditching to the town board members prior to the meeting: Mill Creek Dr east of Cty Hwy B on the north side and West Lane, on the north side. Discussion on estimate of renting back hoe from United Rental to replace a culvert on Park and repair three bad spots (2-areas on Shady Ln and a wedge and N. Falcon area

and 2-wedges) versus contracting Brandl to do the work. May have Brandl do ditching work also. Nearby farmers may be willing to take some of the dirt, which will cut down on moving of the fill. Coordination of work schedules of highway operator and assistant to maximize efficiency. Brandl does not place bids; projects are billed on time & materials.

Brush cutting: On West Lane on south side; trees are encroaching over the road.

Dust control: Dust control company is planning on putting down dust control next week (June 18th); it is ideal to wait a day or two after a rain fall. Town of Fremont residents pay for dust control on their part of the road.

Patching: Bill for work done to date is approximately \$44,000. Additional patching work will cost approximately \$10,000 which will put road work over the \$200,000 budget by \$12,000. May need to chip seal a mile less to compensate.

Discussion on need to spend approximately \$25,000 additional in order to complete the 2012 road work projects and the impact of waiting to do repairs. There is \$245,000 available for road work and the cost of road work repair increases annually. Comment on field entrance driveways and impact of machinery on shoulder.

Road work bidding should include road work contractors in a meeting prior to bid submission and have bids done on a per square yard rate so bid comparisons are equal.

Complaint was made by citizen about cold patch on road without placing signs.

Out of Township work: Town of Lincoln will be doing Town of Cameron's ditch mowing (\$80.00/hr); a map will be given to Highway Operator. Discussion on charging for road inspection when doing grader work for Town of Rock. Town of Rock will be notified that the cost of road work inspections prior to grader work will be billed at the wage rate of the highway operator.

Liquor Licenses: Liquor license applications have been submitted by:

The Holm Front LLC (Riveredge Golf Course) 10191 Mill Creek Dr
Marshfield Motor Speedway 10853 Cty Rd H

Motion to accept the liquor license applications received above made by Josh Mauritz; second by Dave Rogers. All ayes. Motion carried.

ATV Discussion: No public member was present regarding the ATV discussion, so this agenda item was not discussed.

Deputy Clerk: Building manager set up town hall for election and put all tables and voting booths away after the election. Board members were available for election material pick-up. Josh Mauritz will put new zoning ordinance on website. Treasurer will take minutes of the July meeting as Clerk will be at training session in Green Bay.

Town Hall-Fence materials/damage: Most of the fence has been installed. A small section near the septic tank remains to be done; discussion on size of gate to install; decision to install gate large enough to accommodate lawn mowing & septic hauling. Several rolls of fence is left; discussion on returning materials for credit. Fence was damaged during hall rental and took one hour for Hwy Operator to repair. Wall in town hall was also damaged by magic marker and attempted clean up of such resulting in paint being removed. Town Hall Manager will paint the area and person responsible will be billed for repairs as security deposit was returned.

ANNOUNCEMENTS:

Open Book & Board of Review on June 13, 2012: Open book is from 5:00 – 7:00 p.m.; Board of Review is from 7:00 p.m. – 9:00 p.m.

Wood County Wisconsin Town's Association meeting: will be held on Friday, June 15, 2012 at 7:30 p.m. at the Town of Saratoga, 1116 Hwy 73 in Wisconsin Rapids. Joe Couhglin will be presenting on Prevailing Wage. Ken Schakelman from Meigs Paving and Asphalt Emulsions will also be speaking.

Motion to adjourn made by Dave Rogers at 8:46 p.m.; second by second by Bob Cassaday. All ayes. Motion carried.

Posted on June 18, 2012

by Kathleen M Lindgren, Town Clerk