

April 10, 2012 **April Meeting**

TOWN OF LINCOLN  
10905 Falcon Rd  
Board Meeting Minutes  
April 10, 2012 7:00 P.M.

Board Members Present: Dick Thomer, Dave Rogers, Tom Finta, Josh Mauritz, Robert Cassaday, Carol Szymanski-Treasurer, and Kathy Lindgren-Clerk

APPROVE MINUTES OF March 13, 2012 MEETING: The minutes of the March 13, 2012 meeting were sent via e-mail to the board members on March 18, 2012. Motion to approve the minutes as submitted made by Josh Mauritz with bank name correction as noted by Carol Szymanski; second by Dave Rogers. All ayes. Motion carried.

TREASURER'S REPORT: The financial report prepared and read by Carol Szymanski showed a February ending balance of \$29,209.35. March disbursements total \$20,929.80; March income of \$2,759.06 which included (5) hall rentals of \$366.00, (1) bartender licenses for \$16.64, sand/gravel for \$33.50, (19) dog licenses for \$70.00, wood for \$20.00, brush cutting for \$360.00, insurance premium refund from Rural Mutual Insurance for workman's comp audit for \$1,892.00, March interest of \$.92, giving a March balance of \$11,038.61.

Town of Lincoln Fire Department: February ending balance of \$1,439.42. There were no March disbursements. March income was \$.05, which was interest, leaving a March ending balance of \$1,439.47.

Invested money for the two CD's: Time Federal Savings Bank-Road Machinery Fund CD has a maturity date of 8/12/12, .75% interest rate and a balance of \$10,095.09. Time Federal CD Road Work account has a balance of \$71,950.09 and a maturity date of 6/15/2012. The Time Federal Passbook Savings Accounts: 1) Fire Department Fund has a \$30.00 balance. 2) The Road Fund has a balance of \$44,455.15, this balance is all money prior to the current tax year. 3) The Tax Accounts hold the 2011 tax/assessment money: Working Passbook Fund has a balance of \$241,671.28; the M&I Tax Account has a balance of \$11.65. The occupancy surcharge had 2 homes removed. Motion to accept the financial report as read made by Dave Rogers; second by Bob Cassaday. All ayes. Motion carried.

ACCOUNTS PAYABLE: Kathy Lindgren prepared and read the accounts payable/payroll report. Motion to accept the accounts payable report made by Bob Cassaday; second by Josh Mauritz. All ayes. Motion carried.

REPORTS OF STANDING COMMITTEES:

Zoning Permits: There were no zoning permits and no building permits issued for the month of March 2012.

Special Orders: None

Public Input: None

CONTINUING BUSINESS:

Grader Tires: Michelin tire price increased from \$1,629 to \$2,038.47 each. Goodyear tire price increased from \$1,500 to \$2,300 as they no longer offer municipal pricing. Bridgestone Snow Wedge tires from Schierl Tire are \$1,100.40/tire, which is an increase from \$1,089; there will be a price increase in May. Motion by Tom Finta to purchase four Bridgestone Snow Wedge tires from Schierl Tire at \$1,100.40/each to be installed by Sternweis; second by Bob Cassaday. All ayes. Motion carried.

Road Work 2012: Information received at a Road Work conference attended by Tom Finta and Bob Cassaday regarding specifications/conditions for chip/slag sealing was given to the board members for review to give to road work companies upon bidding of road work projects. Some specifications discussed were sweeping/vacuuming after 7-10 days, and consideration of weather conditions. Discussion on 2012 proposed road work projects: chip sealing on Pleasant Rd, Lincoln, Falcon & Robin Rd, (4 ½ miles), slag seal a mile on West Ives, North Wren, and McMillan (2 ½ miles), and a culvert on Park. Approximate road work cost will be kept around \$200,000. Ad for request for road work bids was drafted by Josh Mauritz to be published as a class 2 in April 21st & 28th Marshfield News Herald. Snow plowing with the grader on the chip sealed roads will damage the roads.

Motion to adjourn monthly meeting to begin Annual meeting made by Dave Rogers at 7:56; second by Bob Cassaday. All ayes. Motion carried.

Monthly meeting was called back to order by Chairman Thomer at 8:57 p.m.

Fire Department: The April 5, 2012 meeting minutes were read by Janet Bell. The tanker was mounted onto the new truck and has been lettered, installation of new lightbars and marker lights has been completed. The costs to get tanker truck ready was \$4,622.50. The old tanker truck is listed for sale for \$10,500 with the company that the new tanker truck was purchased from. DOT training will be on April 23, 2012 at Roehl Truck. One new member has joined the fire department. Grace Herkert and Scott Owen discussed HIPPA laws, policies and procedures. Training sessions will be done at every meeting per grant requirements. Seventeen members were present at the meeting. Financial report as per Treasurer's Report above. Five medical calls and one accident call were responded to in March. Grant through Kiwani's for pediatric first responder bag is being pursued. Additional 26 hours training every 2 years is required for first responders in order to maintain license; fireman, once trained, are not required to have additional training.

Roadwork Continued: Road bids for: 500 tons asphalt patching and wedging, slag sealing and chip sealing. Damage to Kimberly Lane will be marked and repaired by persons responsible. Road work project list was reviewed by board members

and will be assigned to board members. Discussion on cost comparisons and benefits of doing culvert work utilizing highway operator, as done last year, or contracting work out. Decision to hire a contractor for road projects as town can choose contractor instead of placing ad for bids.

Building: Building stucco needs patching. A couple doors need to be replaced due to rust issues. Budget money for 2012 building repairs has been depleted so building repair projects will be put in for 2013. The manufacturer has looked at the doors as it has been determined that the issues are no fault of the builder. The manufacturer will be in contact the highway operator.

Dog Catch Pole: The heavy duty dog catch pole is \$106.00 plus shipping; it has a 5' long pole and is rated for a 60 lb dog. There is a 20% restock fee if it needs to be sent back, plus the shipping cost would not be reimbursed. An ordinance officer will be contacted to get feedback on what type of dog catch pole would be preferable and where to purchase it from.

Employee Agreement Form: The employee agreement form was revised and given to the highway operator and building manager. Revisions made are to the wording, clarifying that employees are 'at will' and signature of the form indicates employee has received a copy of the job description, not necessarily that they agree to the terms of the job description. A closed session with the building manager and highway operator will be held after the May monthly meeting to review the revised employee agreement form.

ATV Ordinance: Owner of Bakerville Sports Bar will be asked to attend the May meeting to further discuss ATV route issues and conditions that an ATV club would need to furnish the required signage. ATV draft ordinance was provided to board members at March meeting for review. Tom Finta made a motion to rescind the motion to approve the use of ATV's on town roads contingent on County's allowance of ATV use on County roads; second by Josh Mauritz. All ayes. Motion carried.

Treasurer requested approval to transfer \$5,000 of the \$44,455.15 from the Road Fund for the town hall building window sill repair and \$1,000 for the computer.

Motion made by Dick Thomer to approve mileage reimbursement to building manager; second by Dave Rogers. All ayes. Motion carried.

Motion to adjourn made by Dave Rogers at 9:41 p.m.; second by Josh Mauritz. All ayes. Motion carried.

Posted on April 16, 2012  
by Kathleen M Lindgren, Town Clerk