

December 13, 2011 **December Meeting Minutes**

TOWN OF LINCOLN
10905 Falcon Rd
Board Meeting Minutes
December 13, 2011 7:02 P.M.

Board Members Present: Dick Thomer, Tom Finta, Dave Rogers, Josh Mauritz, Robert Cassaday, Carol Szymanski-Treasurer, and Kathy Lindgren-Clerk

APPROVE MINUTES OF November 8, 2011 MEETING: The minutes of the November 8, 2011 meeting were sent via e-mail to the board members on November 14, 2011. Motion to accept the minutes with the correction to include the policy change in its entirety, made by Dave Rogers; second by Bob Cassaday. All ayes. Motion carried.

Motion to accept the minutes of the Public Hearing on the budget from November 8th made by Josh Mauritz as submitted; second by Bob Cassaday. All ayes. Motion carried.

Motion to accept the minutes of the Special Meeting of November 14th to approve the budget made by Tom Finta; second by Bob Cassaday. All ayes. Motion carried.

TREASURER'S REPORT: The financial report prepared and read by Carol Szymanski showed an October ending balance of \$14,912.31. November disbursements total \$21,334.06; November income of \$34,985.15 which was the total from: hall rentals of \$210.00, two operator licenses for \$32.25, Federal withholding tax overpayment for the 1st quarter of \$62.63, a building permit for \$1,475, zoning permits for \$572.50, use of township grader for \$160.00, reimbursement for road work for \$504.70, shared revenue for \$31,928.22, garbage assessment of \$39.08 and November interest of \$.77 giving a November balance of \$28,563.40.

Town of Lincoln Fire Department had an October ending balance of \$7,708.66, November disbursements total of \$172.00, which included \$1,730.12 for breakfast deposits and interest of \$.52, leaving a November balance of \$9,267.30

Invested money for the two remaining CD's: Time Federal Savings Bank-Road Machinery Fund CD has a balance of \$10,054.60 and has a maturity date of 2/13/2012. The Time Federal Savings Bank – Fire Department CD for fire equipment has a balance of \$27,962.44 which included \$414.27 interest. The Time Federal Passbook savings account – Road Fund has a balance of \$103,725.75 which included a 3-month interest amount of \$182.40 interest. The working account has a balance of \$47,582.82 after a 3-month interest of \$153.41 was added. The M&I tax account remains the same at \$10.61. An additional \$1,000 was added in the liability for occupancy surcharges for the new home at 12050 Wren Rd, Wadad Ailabouni. The fire truck note remains the same at \$31,910.48. Motion to put \$71,950.09 into a six-month CD for road work accounts made by Tom Finta; second by Bob Cassaday. All ayes. Motion Carried. Motion by Josh Mauritz to transfer the balance of working account fund plus the tax collections into a working account fund; second by Tom Finta. All ayes. Motion carried.

ACCOUNTS PAYABLE: Kathy Lindgren prepared and read the accounts payable report and payroll report. Motion to accept the payroll report and accounts payable report made by Dave Rogers; second by Bob Cassaday. All ayes. Motion carried.

REPORTS OF STANDING COMMITTEES:

Zoning Permits: One zoning permit was issued in the month of November to Joshua Bell for a new home located at 9717 Airport Rd.

Building Permits: Two building permits were issued in the month of November: JR Construction for Joshua Bell home and Eliana Massage & Spa LLC.

Public Input: Parking issues on Cty Rd Y in front of Abares Outer Limits: County Board Representative, Jerry, was contacted by the highway commission who indicated that due to concerns in the area, parking would be limited to one side of the street. The highway committee will be meeting in a couple of weeks. Doug Passineau, Wood County Highway Commissioner, the area meets minimum parking standards but felt that parking on both sides of the street at that rate of speed was a danger with people crossing. The speed limit is a State issue; the County would have to do a traffic impact analysis and speed study on that area of road and provide it to the state traffic engineer in order for the speed limit to be reduced by 10 mph. Per Jerry, parking on both sides also impacts snow plowing. Since the road is in the township, if the town wants parking on both sides of the road, a declaration needs to be adopted in which the town is then responsible for the snow plowing and road maintenance. Township will wait for County to make a decision on parking.

Resident inquired into cost to township of financial audit, as per discussion at a spring meeting. Clarification that it was not an audit but assistance in setting up the new computer software and review of financial processes by Clifton Gunderson; cost was \$285.00.

Fire Department: Meeting was on December 1, 2011. Two new members attended the meeting. Discussion on allowing people living outside the township to be a member of the fire fighters. Motion was made by Ken Bell to allow anyone living within one mile of the township to join; suggestion by David Grosbier (a possible new member), and a second to the motion, to have a two-year contract that members outside the township sign whereby the cost of the class would be paid back to the township if they fail to stay on as a member for two years. This was added to the motion as an amendment and the motion passed. The fire engine passed the pump test. County codes are being used for privacy protection. Training will be done in January at the Marshfield Fire Department. There were three calls in November. Financial report as read above in Treasurer's Report. Motion was made and seconded to put the money from the matured CD into the checking account

until after the January meeting where tanker truck options will be presented. Epi-pens have been ordered from St. Joseph's Hospital.

CONTINUING BUSINESS:

Noise at Abares: Noise concern at Abares is a neighborhood issue and was compared with that of the race track. Discussion on having an agreement with neighbors as to what nights and times are acceptable with the neighbors. Noise level was measured by the police department using a decibel meter and it was within acceptable limits. The readings were 55-60 without any noise going on and 80-85 with a vehicle passing and was back to 55-60 when the music was on in the tavern. Discussion among the tavern owner and owner of neighboring property. Noise problem doesn't appear to be a township issue but that between landowners.

Bakerville Sports Bar & Grill: ATV Route: Tavern owner is asking for a legal ATV trail to the tavern when the Yellow River freezes. ATV's are not allowed on the township roads currently. Recommended that tavern owner ask property owners for right to use land. Representative from Central Wisconsin ATV Club Association, Jere Mann 715-650-0604, was present to give perspective on ATV trails in other townships, laws, liability issues, and answer questions. Board will look into the issue for consideration. Proposed trail map presented by tavern owner. Ordinance would need to be passed to make it legal.

Rural Insurance: Jennifer Howen, Rural Insurance Representative, presented and reviewed insurance summary and policy packet for 2012. Motion to add towing and labor limit insurance of \$500 made by Josh Mauritz; second by Bob Cassaday. All ayes. Motion carried. Notice of changes to insurance law was mentioned. Jennifer will check on coverage for computer breakdown.

Road Work: Frac Sand conference in Eau Claire in December filled up so another meeting is scheduled in February. Bob Cassaday and Dick Thomer will attend the meeting. March 3, 2012 is the annual Wisconsin Town's Association meeting in Marshfield. A list of 2012 road work items were presented to the board by Tom Finta and discussed. Also noted that the town hall parking lot will need some maintenance in the future. TRIP program applications and awards were discussed.

Replace Grader Tires: Motion by Dave Rogers to purchase four Michelin grader tires for \$1629/tire plus mounting cost from Sternweis; second by Josh Mauritz. All ayes. Motion carried.

Building Doors & Windows: Tom Finta sprayed windows and they did not leak. The doors still leak. South easterly window sill mortar is missing. May need to have quality mason caulk to repair. Building stucco appears to be in need of maintenance; suggested that mason should look at the building for repair options.

Election Workers Nomination: 2012-2013 Chief election inspectors are: Karen Heckel and Beatrice Viergutz. Election workers are: Janet Kleinschmidt, Michael Steltenpohl, Patricia Seefeldt, Georgia Meyer, Kris Cliver, Kathleen Altmann-Drinka, Ruth Nikolay, Carol Szymanski and Charlotte Jackson. Motion by Dave Rogers to accept election workers as listed; second by Josh Mauritz. All ayes. Motion carried.

LP use to small shed: Discussion regarding cost to heat small shed containing pressure tank and other equipment; approximately \$1,700/year. Fire department equipment has been moved to new location. Cost to move pressure tank to new building location had been done previously and was estimated to be \$3,000. Concerns regarding issues of leaving the shed unheated. Upper portion of west wall of Town Hall is un-insulated and an electric heater is being used to heat the shop bathroom. Insulation options and costs and cost savings were discussed. Suggestion to have contractor look at building regarding options was made.

Equipment rate sheet update: Motion by Josh Mauritz to leave the Equipment Rate the same as 2011 rate and add \$10.00 for non-residents; second by Dave Rogers. All ayes. Motion carried.

NEW BUSINESS:

Updated Employee Job Descriptions: Job descriptions were updated with minor changes, wording, and spelling corrections. Motion to approve the employee job description for the Town of Lincoln Highway Operator, Assistant Highway Operator, and Building Manager made by Josh Mauritz; second by Bob Cassaday. All ayes. Motion carried.

Motion by Dave Rogers to pay the additional invoices received today from I.Brandl Inc and ConsTrucks Inc,; second by Josh Mauritz. All ayes. Motion carried.

Posting locations: Discussion on the need for Township to be consistent with either publishing or posting. If using three posting locations then there is no need to publish, which would save costs.

ANNOUNCEMENTS:

Caucus – January 10, 2012 at 8:00 p.m. Recycle meeting tomorrow, December 14, 2011.

Motion to adjourn made by Josh Mauritz at 10:35 p.m., second by Bob Cassaday. All ayes. Motion carried.

Posted on January 2, 2012
by Kathleen M Lindgren, Town Clerk