

November 8, 2011 **November Meeting Minutes**

TOWN OF LINCOLN
10905 Falcon Rd
Board Meeting Minutes
November 8, 2011 7:00 P.M.

Board Members Present: Dick Thomer, Tom Finta, Dave Rogers, Josh Mauritz, Robert Cassaday, Carol Szymanski-Treasurer, and Kathy Lindgren-Clerk

New Town of Lincoln Board Supervisor, Robert Cassaday, was sworn in by Clerk, Lindgren.

APPROVE MINUTES OF October 11, 2011 MEETING: The minutes of the October 11, 2011 meeting were sent via e-mail to the board members on October 31, 2011. Motion to accept the minutes as submitted, made by Josh Mauritz, second by Dave Rogers. All ayes. Motion carried.

TREASURER'S REPORT: The financial report prepared and read by Carol Szymanski showed a September ending balance of \$23,961.60; October disbursements total \$61,692.22; October income of \$52,642.93 which was the total from: hall rentals of \$155.00, Transportation Aid of \$25,160.56, brush cutter payment of \$25.00, junk culverts to Shaw's for \$646.00, building permit of \$1,425.00, reimbursement for Clerk's Institute for \$50.00, a fire call for \$180.00 and a Time Federal transfer of \$25,000.00 and October interest of \$1.37 giving an October balance of \$14,912.31.

Town of Lincoln Fire Department had a September ending balance of \$2,372.53. October disbursements were \$1,417.99, which included training class for \$220.00, shirts for \$142.50, raffle tickets for \$300.00 and breakfast expense for \$554.54, thank-you cards for \$200.95. October income was \$6,754.12 which was \$50.00 for a coat, class reimbursement for \$220.00, raffle for \$3,104.00, donations & ticket sales for \$3,380.00 and interest of \$.12, leaving an October balance of \$7,708.66.

Invested money for the two remaining CD's: Time Federal Savings Bank-Road Machinery Fund CD and Time Federal Savings Bank - Fire Department CD remain the same. The Time Federal Passbook savings account - Road Fund remains the same. The working account has a balance of \$47,429.41 after the \$25,000.00 withdrawal to the General Fund to meet bills. The M&I tax account remains the same at \$10.61. An additional \$1,000 was added in the liability for occupancy surcharges for Scott Schmidt on Amber Dr. The fire truck note remains the same at \$31,910.48. Motion to approve the financial report made by Dave Rogers, second by Tom Finta. All ayes. Motion carried.

ACCOUNTS PAYABLE: Kathy Lindgren prepared and read the accounts payable report and payroll report. Motion to accept the payroll report and accounts payable report made by Tom Finta, second by Dave Rogers. All ayes. Motion carried.

REPORTS OF STANDING COMMITTEES:

Zoning Permits: Four zoning permits were issued in the month of October: Scott Schmidt-\$285.00 for a new home on Amber Dr.; Wadad Ailabouni-\$202.50 for a new home on Wren Rd.; Travis Lindekugel-\$25.00 for home addition; David Peterson-\$60.00 for a barn.

Building Permits: One building permit was issued in the month of October to Wadad Ailabouni for a new home at 12050 Wren Rd.

Zoning Committee Minutes: Read by Dick Thomer. The meeting met on Tuesday, October 11, 2011 at 7:00 p.m. at the Town of Lincoln Municipal Building for conditional use permit to operate home based spa business at 10055 W. McMillan St. Motion was made and seconded to approve the conditional use permit. A presentation was made regarding the building of a 195' tower at Nasonville Dairy, 10898 Hwy 10 West, Marshfield. No action was taken. The updated version of the Zoning Ordinance was handed out by Jim Kniech. A public hearing will be held on Tuesday, November 1, 2011. Motion by Dave Rogers to accept the minutes of the Zoning Committee, second by Robert Cassaday. All Ayes. Motion Carried.

Zoning Committee Minutes: Read by Dick Thomer. Public hearing was called to order on November 1, 2011 at 7:33 p.m. on the updated zoning ordinance. No public member was in attendance. The Zoning Committee made some changes to the zoning ordinance. Motion to accept the Zoning Committee Minutes made by Josh Mauritz, second by Robert Cassaday. All ayes. Motion carried.

Zoning Ordinance: Jim Kniech gave a brief presentation on the updates made to the Zoning Ordinance and a brief overview of the Town Comprehensive Plan which was adopted ten years ago. The Board members were given a copy of the updated Zoning Ordinance for signatures.

Public Input: Citizen expressed concerns regarding noise level, activity limits and parking at Abares Outer Limits. Wood County Police did a noise level check with a meter; results were not known. Dave Rogers will be meeting with the Wood County Highway Commissioner to evaluate the parking conditions. Board needs to check into possible ways to regulate noise and activity time limits.

Fire Department: Read by Larry Gleisner. The Fire Department meeting was held on November 3, 2011. Training in Pittsville was attended by three Fire Department personnel. Engine will be pump tested locally at Stainless and Repair. There was one fire call for a house for the month and one first responder call. One new firefighter on staff. The Fire

Department breakfast was a success. Fire Department will purchase new battery for Saws-All and drill. Also 2 new CO units will be purchased. Changes to training requiring national license and registry. Discussion on training costs for new members and updating by-laws with regards to residency requirements.

Motion made by Josh Mauritz to adjourn to Budget Public Hearing at 8:00 p.m., second by Robert Cassaday. All ayes. Motion carried.

Reconvene to monthly board meeting at 8:50 p.m.

CONTINUING BUSINESS:

Road Work: Board Supervisor expressed concern regarding safety of Highway Maintenance Operator while working on roads without a flag person or proper signage. The following policy change was proposed: "When field plowing, please do not plow into the field side of the ditches. This speeds up the filling of the ditches and restricts water flow. The Town owns 33 feet from the center of the roadway. From this date forward, any field plowing that is entering this 33 foot area that the Board deems will cause the ditch to be cleaned out prematurely to regain the correct flow of water will be billed to the landowner per State Statute #86.02. Especially problematic is the plowing that has to go around the electric poles as the turning back up into the fields to go around the pole throws dirt into the ditch. In 2011 the ditch cleaning we had to do for this very reason cost us \$700 for ¼ mile and that was without having to haul any fill away, which would raise the cost. Without charging the landowner responsible, everyone in the Town is paying for this service and that is not fair to other residents." Motion by Tom Finta to accept the written policy change with additional statement that encroaching on right-of-way is illegal, second by Dave Rogers. All Ayes. Motion carried. Two 42" culverts that can be returned for credit as there is no need for that culvert size. Options: 1) keep them and return in spring or 2) return them now and bring back culverts needed for next year. Motion made by Dick Thomer to return culverts for credit and purchase culverts needed for next year, second by Bob Cassaday. All ayes. Motion carried. Question if sod mats should be placed around Ives culverts to prevent erosion. Discussion on rip-wrap. Decision to leave as is and monitor water flow and run-off. Conference on December 1, 2011 on Frac Sand mining; Tom Finta is willing to attend the meeting in Eau Claire. Discussion regarding road and bridge damage due to overweight hauling. Glen Sternweis donated cement blocks for town hall storage. Send a Thank-You. Jon Hansen obtained his air-brake endorsement. Jon will ride along with Andy Gingerich to get training on plowing. Adjust Jon's wage to \$12.00 as this was the amount paid previously to Cale Trudeau. Motion by Tom Finta to increase Jon Hansen's wage to \$12.00/hour, second by Josh Mauritz. All ayes. Motion carried.

Road Salt: Rate schedule review for December meeting for extra work done in the township and for other townships. An extra load of gravel was ordered due to Town of Rock's interest in picking up salt/gravel mixture from our Township. A total of 4 loads of gravel, instead of the 3 loads approved at October's meeting, and 1 load of salt have been ordered, giving a 4:1 mixture. If slag is added, it would be about a 6:1 mixture. Previous years a 5:1 mixture was used. Motion made by Dave Rogers to approve order of an extra load of gravel, second by Bob Cassaday. All ayes. Motion carried.

Replace Grader Tires: Dave Rogers had a picture of the Michelin grader tires. Bob Cassaday has a relative who purchases semi tires from a warehouse; Bob will get more information and see if they also have grader tires and prices. Discussion on selling for re-caps or selling the skins. Will discuss further at December meeting.

Building Doors & Windows: Nothing heard on this; Dick Thomer will make another call.

Newsletter: Include caucus meeting date, policy change notice discussed above, road maintenance position paragraph submitted by board member. Fire Department will submit a paragraph. Recycling schedule needs to be received from Veolia and included. Also include posting locations and percentage break-down for taxes.

Ambulance Contract: The ambulance contract from the City of Marshfield was received. Motion by Dave Rogers to accept the ambulance contract; second by Bob Cassaday. All ayes. Motion carried. The contract was signed by the Chairman and Clerk to be returned to the City.

Meeting Posting Locations: Weber's Farm Store-9706 Hwy H, Corpus Christie Church-10075 Cty Trk BB-inside bulletin board, and the Town Hall-10905 Falcon Rd.

Employee Grievance Procedure: Wisconsin Town's model grievance procedure was used and tailored to Township. Grievance forms were also supplied. Motion to adopt the Employee Grievance Procedure made by Tom Finta, second by Bob Cassaday. All ayes. Motion carried.

Alcohol Beverage License: Application for Alcohol Beverage license from Kevin W Polster, doing business as Lefty's Trackside Bar & Grill, leasing property owned by Mike Grosbier located at 10723 Cty Rd H, was submitted for board approval. Motion by Dick Thomer to approve the Alcohol Beverage License Application to Kevin W Polster, second by Josh Mauritz. All ayes. Motion carried.

Discussion regarding board members having a credit card for making purchases instead of using personal credit card. Also discussed issuing receipts when receiving money for hall rentals, licenses or other fees collected. Check into getting additional credit cards on existing account and possible need for increasing the card limit.

Motion by Dave Rogers to make \$20,000 payment on fire truck, second by Tom Finta. All ayes. Motion carried.

Discussion regarding appointing election workers. Need to compile list of people willing to do training and work at upcoming elections and approve at December meeting.

ANNOUNCEMENTS: No November Wisconsin Town's Association meeting. Next Wisconsin Town's Association meeting is December 2, 2011 at the Town of Milladore.

Motion to adjourn made by Dave Rogers at 9:54 p.m., second by Robert Cassaday. All ayes. Motion carried.

Posted on November 14, 2011
by Kathleen M Lindgren, Town Clerk