

June 14, 2011 **Meeting Minutes**

TOWN OF LINCOLN
Board Meeting Minutes
June 14, 2011 7:02PM

Board Members Present: Dick Thomer, Tom Finta, Dave Rogers, Judith Johnson (7:18 p.m.), Debra Langreck, Carol Szymanski, Josh Mauritz and Kathy Lindgren

APPROVE MINUTES OF PREVIOUS MEETINGS: The minutes were sent to the Board prior to the meeting. Motion to accept the minutes with noted corrections made by Dave Rogers, second by Josh Mauritz. All ayes. Motion carried.

TREASURER'S REPORT: The financial report prepared and read by Carol Szymanski included: Town of Lincoln April ending balance of \$40,746.37; May disbursements total of \$34,597.12; May income of \$7,621.91 which included hall rental of \$152.00, dog license of \$9.00, fire call for \$480.00, building permits of \$1,425.00, ambulance (on account) of \$50.00, accident for \$90.00, personal property tax payment plus interest of \$5,000.00, zoning permits total of \$195.00, May interest of \$1.00, 2 voided checks total of \$219.91 leaving a May balance of 13,771.16

Town of Lincoln Fire Department April ending balance of \$2,565.44. There were no May disbursements. May income of \$.21 (interest), leaving a May balance of \$2,565.65. Invested money remains the same for the CD's and passbook savings account. Liabilities: Kelly Esker was added for new home on Haselby Ln. Riveredge Country Club paid \$5,000 and submitted a payment proposal for delinquent taxes. A letter was drafted to Mr. Jay Holm, General Manager of Riveredge Golf Course, indicating how the payment submitted would be applied; \$2726.78 applied to past due real estate tax, \$2,273.22 applied to personal property tax plus interest. Motion by Dave Rogers to accept the letter to Jay Holm, second by Tom Finta. All ayes. Motion carried.

Motion by Tom Finta to accept the financial report, second by Dave Rogers. All ayes. Motion carried.

ACCOUNTS PAYABLE: Deb Langreck prepared and read the accounts payable report. Motion by Dave Rogers to accept accounts payable report, second by Josh Mauritz. All ayes. Motion carried.

REPORTS OF STANDING COMMITTEES

Zoning Committee: Met on June 7, 2011 at 7:30 p.m. at the municipal building at 10905 Falcon Rd. Meeting was to approve the conditional use permit for 11963 Roberta Ln for a home based internet auto sales business. Motion by Dave Rogers to approve the conditional use permit, second by Tom Finta. All ayes. Motion carried.

Building Permits: Seven building permits were issued.

Fire Department: June 2, 2011 meeting. Vote to welcome Scott Owen to the fire department. Motion to purchase 2 flags used to caution of accident ahead. Race track agreement to be there 2 hour before racing begins. Two first responder calls and one false tree fire call. Farm Technology Days will use the first responders but will not need the brush unit. First responder recertification goes from 9/1/2011 to 10/6/2011 on Thursday nights from 5:30 p.m. - 9:30 p.m. First responders are required to provide proof of a valid driver's license; this will be done next month and then annually. The checking account earned \$.21 interest for a balance of \$2,565.65. The equipment CD balance is \$27,548.17. After the meeting, members went through rescue equipment and marked it Wood County to identify items that go to the hospital with patients so they can be returned.

Recycling: Tires picked up this year were 28.24 ton, which was down slightly from last year when there was 31 ton.

SPECIAL ORDERS: None

PUBLIC INPUT: Steve Pankratz questioned if personnel files are kept on all township employees. Questioned if incidences are recorded and kept in personnel files. Expressed concern about rate to clean town hall building. Suggested cost should be a percentage of hall rental. Board will look into this.

CONTINUING BUSINESS: New clerk, Kathleen Lindgren, was sworn in. Motion by Dave Rogers to approve township pay rate, \$8.00/hr, for Deb Langreck to assist clerk with duties for 4 to 6 hours a month, second by Tom Finta. All ayes. Motion carried.

Road work 2011: Tom Finta: Robin & Franklin were chip sealed last fall; warm weather made them bleed, chip seal surface is soft. One year warranty on work by Fahrner; they will re-chip seal at no cost. West Lane, road off of V, is currently paved for a couple hundred feet & then turns to dirt. Complaint by land owner about culvert back in a quarter mile. Owner has been dumping gravel to maintain access. Will talk to Andy about putting a 24" used culvert or plastic pipe. Dust control is scheduled for June 23, 2011. Wedging is all complete. Mill Creek wedging was estimated at 200 ton but only used 75 ton. Because projection was more than what was used, wedging was done at River Edge. Repair to Eagle Road due to damage caused by Ray Fait cost \$65 (.65 ton) to be invoiced. Andy would like to use wood posts when signs need to be replaced. Rented small excavator this week; the size ordered was not available so the next smaller one was rented. Andy has two culverts put in. Crack filling ready; they will be here next week. There have been two complaints about ditches filling in on Pine & Robin.

Motion by Dave Rogers at 8:00 p.m. to adjourn this portion of the meeting, second by Tom Finta.

Meeting adjourned at 8:00 p.m. for public hearing of Frank Veitschegger property donation. Frank gave background of his life, his reason for buying the 80 acre parcel, a brief description of the property, and his reason for wanting to donate the land to the township. Frank would like to have the township preserve the land for trails and a park, keeping four acres for a green burial for himself. Concerns were expressed regarding the cost of taking property off of tax roll. Concerns were also expressed regarding possible liabilities to the Town of Lincoln. Motion to adjourn Veitschegger property hearing was made at 8:30 by Steve Pankratz, second by Jim Kniech. All ayes. Motion carried.

8:35 p.m. reconvene to meeting. Bloch Lane damage: pictures of the damage to the barrier were passed around. A letter was signed by Richard Nest, agreeing to pay for damages to the barrier; invoice for 1 hour of tractor time for bringing barrier back to the town hall.

Credit card: Each member purchase what they need and submit bill for reimbursement. Judy Johnson suggested to only have the credit card that is currently held by Andy and Janet.

Liquor License: The names of the nine businesses submitting liquor license applications were read and reviewed; they are: Abares Outer Limits Sports Bar & Grill, Bakerville Sports Bar & Grill, Fanta's Hi-View, Holms Riveredge Golf Course, Legends Golf, Marshfield Country Club, Marshfield Motor Speedway, Venom Entertainment LLC (Barr H), and The Vintage House. Motion to accept the applications by Dave Rogers, second by Judy Johnson. Discussion regarding the liquor license application for Legends Golf regarding if there is an ordinance or a statute for a business that is not operating. Dave Rogers amended his motion to exclude the liquor license application for Legends Golf Center, second by Josh Mauritz. All ayes. Motion carried.

Internet connection and accounting software: Will talk to Fire Department regarding need for internet at town hall. Judy Johnson has received calls from Solarus to set up wireless with protection at the town hall. Will look further into this and discuss at July meeting.

Swingset and fence: After discussion with Steve Pankratz and Wayne Rasmussen, the swingset is really cemented in; decision to leave swingset where it is and look into installing a fence and two gates. Discussion of using rock bed to help with drainage and runoff of salt from snow melt.

Brookview Lane and Amber Dr: Dave Rogers talked with Jeff Hill regarding Brookview Lane surface. Discussion of having Mr. Hill sign a letter drafted by the township regarding bringing the road up to township satisfaction within three years. Requests made by township supervisors to have Jeff Hill provide township with road specs and agreements have not been received. Amber Dr: Amber was in Paser as a 2004 road; No record of when the township accepted Amber. Patch bad spots; cold patch or hot mix.

Veitschegger land proposal: Talk to attorney about provisions on the land and the township's liability and bring back to July's meeting. Town receives approximately \$400 in property tax from the parcel. Discussion on cost to develop the land into a park and cost to maintain. Land proposal is held over until issues are discussed with attorney.

4-way stop at Fairhaven & Mill Creek: No response to phone calls made to George Meyer, Town of Freemont Chairman. Mike Obrien has house for sale and has permit for garage. Stop sign running may be more of a law enforcement issue than a sign issue.

NEW BUSINESS

Town name on tractor: In exchange for a 10' good section of used culvert, or \$60, the town sign (made by Marshfield Sign) can be put on the tractor. Motion made by Judy Johnson, second by Tom Finta to put name on tractor. All ayes. Motion carried.

Town hall rental price increase: Propose rate of town hall rental from \$40 half day/\$80 full day to \$50 half day/\$100 full day. Square Dancers (Ho-Downers) have special rate of \$75/month (meet every Wednesday) because they wax and maintain the floors. Motion by Dave Rogers to raise the rate to \$50 half day/\$100 full day, with the provision that the Ho-Downers keep their same rate and floor maintenance agreement, second by Judy Johnson. All ayes. Motion carried. Rate increase effective for new rentals; does not apply to those rentals already reserved.

Protection of Social Security numbers of employees: Special security needed due to personal information contained on the laptop. If internet was provided at the town hall, special security would be provided.

Cat & dog boarding: Ray Poeppel, Pet Motel will continue to accept dogs and cats from us during regular business hours, Monday through Friday. Stipulates that euthanization must be through veterinarian.

ANNOUNCEMENT: Sherriff will be here at the town hall on July 26 at 10:00 a.m. for open town discussion on any law enforcement issues.

Motion to adjourn by Josh Mauritz, second by Judy Johnson at 9:31. All ayes. Motion carried.

Submitted by:
Kathleen M Lindgren
Town Clerk