

October 13, 2009 **Board Meeting Minutes**

Town of Lincoln
Board Meeting Minutes
October 13, 2009 7:01 PM
Public Attended: 9 persons

Members Present: Dick Thomer, Sheryl Johnson, Steve Pankratz, Judith Johnson, Carol Szymanski, Bob Burr, and Tom Finta.

Members Absent: None

Approve the Minutes of the previous meeting: The minutes were sent to the board prior to the meeting. One change per Steve Pankratz, when Andy sees a need in emergency situation such as snow removal, he will call for assistance. A motion to accept the September minutes was made by Steve Pankratz, seconded by Sheryl Johnson. Motion Carried.

1. Treasurer's Report: The financial report was prepared by Carol and read with the following totals: August balance \$93,510.86, Sept. disbursements of \$26,206.69, Sept income of \$634.39: Hall Rents-\$850, Wi Municipal Clerks Assoc-\$16.00, Zoning Permits-\$310.00, Pymt on Acct for Fire-\$100.00, Acuity Inc. Co.-\$120.00, September Interest-\$3.39, making Sept ending balance \$67,938.56. The invested money: Road Work Fund M & I Bank \$26,457.61, Machinery/Equip Fund - \$9,035.33, Passbook Savings Account - \$230,285.90 (\$640.04 Interest plus \$102,211.51 added from road work CD). Passbook savings is drawing the most interest at this time @ 1.91%. When the bills are paid, Carol will open another CD per board approval. There are receivables due of \$1,840.97: Travis Lindekugel (fire)-\$805.07, Robin Serch (EMS)-\$165.00, Tom Suchomel (fire)-\$735.90, Ikobe Bensen (EMS)-\$105.00, Town of Rock (EMS)-\$30.00. A motion was made to approve the financial report by Steve Pankratz, seconded by Bob Burr. Motion Carried.

2. Accounts Payable: Judith Johnson read the check detail. A motion was made by Sheryl Johnson to accept the September check register for \$106,330.07 and seconded by Steve Pankratz. Motion Carried.

3. Reports of standing committees:

A. Zoning Committee Meeting: The Zoning Committee met Sept 17, 2009 7:30 PM at the Lincoln Town Hall. Jim Kniech stated property that would be rezoned from residential to commercial (Cal Tyzver). Stipulations; flags on parcel, hours are 6:00am to 6:00pm, Cal will park trucks on south side of parking lot so noise don't bother neighbors in the morning, part of three acres will make a buffer on east side. Conditional use items @ hours were decided to be 7:00am to 7:00pm, trees are to be planted on east and north side for buffer, lights shall be placed on timer, lot will stay as is and no new buildings for 12 months. It was approved to have three acres rezoned to commercial.

Kathy Dietz must have a CBRF license and it requires a qualified person to be at the residence at all times. This proposal was tabled because she was not present.

Jim handed out new books on Wood County Flood Plain Ordinance, and Land Subdivision Ordinance. Steve Pankratz approves the minutes of the zoning committee meeting of Sept 17th, seconded by Sheryl Johnson. Motion Carried.

Amy Schmitt wants to sell her property along Y. Lincoln Town received a revised survey map approved by Wood County and the City of Marshfield. The Board needs to approve this map so Dick Thomer can sign the Municipal Review Form when it comes through from Wood County. Bob Burr made a motion to sign the Municipal Review Form for Amy Schmitt to sell her property, second by Steve Pankratz. Motion carried.

Mike Hildebrandt's property on the corner of H and Wren Rd: Jim Kniech thinks it would be a good idea to apply for a Municipal Flood Grant. If we would get the grant, we could put it towards the purchase of the property and maybe resell to make some money for the Township at a later date. Chip Acker (owner of golf course) doesn't seem to be interested in purchasing at this time. It was decided to table for next meeting and ask the County if they may be interested.

B. Zoning Permits. One permit for John & Susan Twigg's, home addition.

C. Parks Committee: Nothing

D. Fire Dept @ Bob Burr reported the minutes because Tom Suchomel is at a First Responder Class. Oct 4th was the Richfield Fire Dept Breakfast; Get Fired Up was held Oct. 11th. Calls since last month; Central Feed, accident at the corner of Falcon and BB. Race Track is complete for this year; it was decided to not do the racetrack next year. Book balance is \$2,712.51, Expense - \$35.00 to change banners and \$235.00 for some new shirts. Fire Hoses were tested Sept 1st and also unplugged dry hydrant at Bohman's pond. Plans were discussed for the fireman's breakfast being held Oct. 18, 2009. Rural Fire Assoc meeting will be held Oct 27, 2009 at 7:30pm at Lincoln Town Hall. The Assoc. will move the compressor from City of Marshfield to Hewitt @ used to fill the air tanks. It will be up for discussion at the Rural Fire Assoc Meeting.

E. Special orders: None

4. Public Input: Carl Schmidt made a comment on how the hall was kept in the past compared to how it is being kept now. He helps clean the floors in the hall now. Char Jackson and Sue Dix have also done a great job in keeping the building clean. Carl feels that in order for the hall to last, it is important to have good upkeep. Sue Dix commented about the importance of keeping the building in order. Char would like the windowsills repaired, which she asked about in April. The sills buckle up in the winter from the cold. Tom Finta has Stratford Builders working at his house now and will have them give an estimate to repair the sills in the hall and in the shop. It will be discussed further at the next meeting. Dick Thomer thanked them all for the great job.

Someone in the audience brought up conditional rezoning of Cal Tyzver's property; Dick made a copy of the zoning report for her.

5. Old Business:

A. Roadwork for 2009:

Plow Truck vs. Grader for plowing @ Tom Finta talked to a man from Rib Mountain regarding running the Grader vs. Plow Truck. This employee thinks it is a bad idea to use the grader, because it's more expensive. We could buy six plow trucks for the price of the grader. Chains get wore out fast and they need to be used if there is snow. Do the residence want us to be running the grader through the township when we could be running the plow truck. The comment was that the reason

for running the grader was for the hills and the down pressure of the grader was able to get the roads cleaner and you use less salt and sand. Tom agreed the grader is best for pushing snow banks off into the ditches to make room for the next snowfall. If the roads are clear, the grader has better traction and doesn't need chains. If the roads are really bad, both the plow truck and grader should be out. Carl Schmidt suggested if you do use the grader, chains on one tire could be used to get it going as done in the past. The grader does clean up the roads better and it really depends on the intensity of the snowfall. How does the supervisors feel? Steve Pankratz mentioned that the truck has problems it doesn't have the power it should and it still has electrical problems. The Truck is at least 7 years old and it would not be feasible at this time to purchase a new truck until the fire truck is paid. Gary Dieringer could do the DOT inspection on the truck. The oil and filters could be changed on the truck by Andy Gingerich and should be changed more often because the truck is sensitive and likes clean oil. After much discussion, it was decided to use the truck alone except if there is a large snowstorm, then use the grader along with the truck to clear the roads.

Salt Sand Stockpiling Andy Gingerich prefers we get a load of salt with decomposed granite over top so he can mix his own. The salt won't melt away with the granite on top it will keep the sand thawed. Bob Burr suggested bedding sand on the border of the pile to keep salt from leaking out. The County is not always there to load when we would need it. Andy Gingerich likes the decomposed granite from Laddick, it stays on the road better. Tom Finta reported that salt is \$85.00 per ton from County and Laddick would sell decomposed granite for 8.89 per yd. How much to stockpile? - One load of salt and two loads of granite. Steve Pankratz made a motion to buy two loads of decomposed granite and one load of salt but only when it is necessary, seconded by Sheryl Johnson. Motioned carried.

Airport Lane Jack Ably mentioned the culvert on his road washed out on the first rain after the culvert was installed. The road does not shed water like it should. Was the design of the culvert incorrect? Breaker rock probably should have been put in. Tom Finta is not sure if the Contractor had planned on returning to correct or if Jack Ably had planned to fix it himself. Jack does want to lay the breaker rock himself being that it is part of his front yard. Andy Gingerich will deliver some breaker rock for Jack and work with him to make it right. Also there is too much of the black culvert exposed to the sun so it will need to be covered to keep the UV lights off. Tom would like the other Supervisor to look at it for suggestions.

Sign Retroreflectivity Tom reported that by Jan 2012 signs need reflection they get wore out and the reflectivity washes off. Townships are liable to keep these signs reflective. Andy Gingerich should keep track of signs that don't reflect and have them replaced. Also we need Trucks Entrance signs.

Road Repair Stop sign on Wren Rd. etc Andy Gingerich took care of the branches over the sign. Frank Vietschegger mentioned there were stop signs pulled out on B by yellow river. He stuck them back in it was decided they are county signs.

Old Grader Blades/Shaw's we will put them on web for sale. For Sale - \$.50 per foot. Bob Burr made a motion to sell grader blades for \$.50 per foot, Sheryl Johnson seconded, motion carried

Crack Filling Will do as soon as the weather is good. It needs to be dry.

B. Building Hall Tables Sheryl Johnson reported that tables at Sam's Club are \$90 per table for medium grade. We would need to open a membership of \$35. If you go with a heavy-duty banquet table elsewhere, we would spend nearly \$200. Sheryl will contact Central State Supply for a price. The other tables will be sold or traded. This issue will be tabled for further discussion at the next meeting.

C. Old Power Washer We will put it for sale on the web for \$50. Bob Burr made a motion to sell the power washer for \$50 as is, Sheryl Johnson seconded the motion, motion carried.

D. Ordinance 4-89/Tom Suchomel's Fire Carl Schmidt mentioned the reason for the 4-89 Ordinance is the insurance company pays for the fire calls and if the person is not charged for the call, they could pocket the money and we would not get paid for our expense. This is the reason we need to charge for all fire calls. This issue has been brought up because not always has the Township charged a fee for fires. If the fire department wishes to offer their services for free, it needs to come from them as individuals as a donation from them.

E. Job Applicants We have two applications - Brian Weeks, Cal Jon Trudeau. The Board will interview them on the night of Town Budget meeting Oct 20, 2009.

F. Char Jackson Annual Review/Job Descriptions It was decided to table any raise until budget meeting. Job Description addition: As our employee, you are a representative of the Town of Lincoln, so it is expected that you perform your job in a professional and courteous manner. This will be expected of all Town employees including the Board.

G. Garbage Pickup Dick Thomer passed a list around of all the calls regarding the pickup. Most calls were happy about the pickup. Carol had calls expressing that the bin was too large. We had persons at the meeting expressing their disapproval there seems to still be some confusion about how it will be handled. There is a meeting coming up on Oct 22, 2009 with NWSB at the town of Cameron to answer questions.

6. New Business:

A. Report on Workshop that Board Attended Tom Finta reported on the following: Contract over \$25,000 we need to make sure the employees are getting paid prevailing wage. We will need to get certified payroll reports to make sure they are paying correct wages. Solid Waste Ordinance We need to check if we have an Ordinance stopping people from creating a Town Dump. I will check the Zoning Ordinance and report at next meeting. Working Farm Initiative, we should follow up on this. Carol Szymanski reported that receivables due us must be reported on her monthly Treasurer's Report. Also the Fire Dept needs to report their money to the Treasurer to be entered on the Treasurer's Report monthly. It also needs to be entered on the yearly Financial Report as a footnote. An Ordinance needs to be written for the Township authorizing all the persons in the Fire Department to handle their money and also have a CD. Volunteer funds shall remain the property of the municipality until the funds are disbursed. Table until next meeting.

B. Budget Hearing Budget meeting will be Oct 20, 2009 and Budget Hearing will be Nov 10, 2009 8:00 PM.

- C. Ambulance Service Contract ♦ Sheryl Johnson made a motion to sign to renew the Marshfield Ambulance contract for \$32,673 for one year and Bob Burr seconded, motion carried.
- D. Junk in Ditches ♦ Dick Thomer mentioned a bedroom set, shingles, stones were found in our ditches in the past month. We will add note to our news letter and hope our residents will become more aware of this problem.
- E. Andy♦s Review ♦ Table until the Dec meeting.
- F. Dick Thomer received a request from the County to complete an agreement and map showing which roads need them to plow. Tom Finta will review and it can be signed at the Budget Meeting, Oct. 20th.

ANNOUNCEMENT

Towns Association Meeting

Oct 16, 2009

7:30 pm

Marshfield Town Hall, 11133 Main Street, Hewitt, WI

- 8. Motion was made by Steve Pankratz to adjourn the meeting and seconded by Sheryl Johnson. Motion carried.

Submitted by:
Judith Johnson, Clerk
Town of Lincoln
Oct 20, 2009